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Leavenworth County
Board of County Commissioners
Regular Meeting Agenda

300 Walnut Street, Suite 225

Leavenworth, KS 66048

March 4, 2026

9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENT PRAYER
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be allowed at the beginning of each meeting and opened again at the end of the meeting after all regularly scheduled agenda items. Comments shall be limited to five minutes per person; however, commenters may speak for up to five minutes at both the beginning and end of each meeting. There should be no expectation of interaction by the Commission during this time. Everyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 a.m. the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow-up if needed prior to the meeting. During times when the Courthouse is closed to the general public anyone wishing to make public comment will provide their comments in writing no later than 8:00 a.m. the Monday immediately preceding the meeting. The comments will be included and distributed with the normal meeting packet.
- V. ADMINISTRATIVE BUSINESS:
 - a) County Clerk report
 - b) 2026 March for Meals proclamation
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a

member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

- a) Approval of the minutes of the meeting of February 25, 2026
- b) Approval of the schedule for the week of March 9, 2026
- c) Approval of the check register
- d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Consider a motion to appoint Sherry Brown to the Wyandotte/Leavenworth Areawide Advisory Council representing the Leavenworth County Council on Aging.
- b) Consider a motion to authorize the chairman to sign the application for the Aid to Local Grants for the Health Department.
- c) Consider a motion to approve the application for FY27 Adult Comprehensive Plan.
- d) Consider a motion to approve the application for FY27 Juvenile Comprehensive Plan.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

- a) Community Corrections quarterly report
- b) Executive session if needed

IX. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, March 2, 2026

Tuesday, March 3, 2026

9:00 a.m. County Day at the Capitol
• Kansas Statehouse, Topeka, KS

Wednesday, March 4, 2026

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, March 6, 2026

Friday, March 7, 2026

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM



A PROCLAMATION OF MARCH 2026 AS A MONTH CELEBRATING SENIOR NUTRITION PROGRAMS AND THEIR EFFORTS TO END THE WAIT

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for individuals 60 years and older; and,

WHEREAS, for over five decades, this landmark law has supported our nation’s seniors and helped to fund community-based organizations – like Meals on Wheels – and it is still the only federal program designed specifically to meet the nutritional and social needs of older adults; and,

WHEREAS, the Meals on Wheels program in Leavenworth County provides nutritious meals, both congregate and home-delivered, to seniors that help them maintain their health and independence and provide necessary connections. The Meals on Wheels program in Leavenworth, Kansas has served this community admirably for 50 years; and,

WHEREAS, Council on Aging staff and volunteers are the backbone of the Meals on Wheels program in Leavenworth County, delivering nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation with caring concern and attention to their welfare; and,

WHEREAS, the Meals on Wheels program in Leavenworth County offers a powerful opportunity for social connection for hundreds of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and,

WHEREAS, nearly 13 million seniors are still threatened by or experience hunger, 56% of seniors are lonely, and 1 in 3 Meals on Wheels programs, including Leavenworth County’s program, has a waitlist; and,

NOW, THEREFORE, I, Michael Steiben, as Chairperson of the Leavenworth County Board of Commissioners, do hereby proclaim March 2026 as a month celebrating senior nutrition programs and urge every community member to take this month to honor our senior nutrition programs, the individuals they serve and the volunteers and staff who care for them. We hereby recognize, the Older Americans Act Nutrition Program and Meals on Wheels programs for their heroic efforts to End the Wait and help combat senior hunger and isolation in America.

Dated this 4th day of March 2026:

Chairperson, Leavenworth County Board of Commissioners

*****February 25, 2026 *****

The Board of County Commissioners met in a regular session on Wednesday, February 25, 2026. Commissioner Smith, Commissioner Dove, Commissioner Reid, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor; Bob Weber, Appraiser, Amy Allison, Planning and Zoning Deputy Director; John Jacobson, Planning and Zoning Director

PUBLIC COMMENT:

Mike McDonald, Stacy Schmidt, Nancy Carpenter, Brian Morley and Ted Grinter commented.

ADMINISTRATIVE BUSINESS:

Commissioner Reid requested an update on the status of the Kaw Valley application.

Misty Brown indicated Kaw Valley has requested more time and is scheduled for the March 25th meeting.

Ms. Brown clarified the application process regarding special use permits.

Bill Noll reported the County received a proposal for a lease agreement for a small area of the rock quarry.

Mark Loughry reported the bill for sales tax for emergency communication will be on the Senate Taxation Committee tomorrow at 3:30 p.m.

Commissioner Stieben attended the MARC meeting indicating they are upgrading the 911 platforms for all Leavenworth areas.

Commissioner Stieben indicated Miami County is considering a two -year moratorium on data centers.

Commissioner Stieben reported staff from KCATA will be at the April 1 meeting.

Commissioner Reid indicated Senator Klemp recognized two pages from Leavenworth County in this session. She passed along that if anyone is interested in being a page in the next session to contact her or Senator Klemp.

Commissioner Reid attended the Women's Leavenworth/Lansing Chamber luncheon yesterday indicating it has strong leadership right now.

Commissioner Culbertson inquired where the superintendents are at with the voter enhancement.

Mr. Loughry indicated the superintendents were to meet and bring back any ideas to the Board.

Commissioner Smith attended the K-5 modernization project meeting.

Commissioner Dove reported the city of Basehor will hold a State of the City Address on March 10th.

The Commissioners will participate in the St. Patrick's Day parade.

The Board briefly discussed property tax and tax revenue.

A motion was made by Commissioner Culbertson and seconded by Commissioner Smith to accept the consent agenda for Wednesday, February 25, 2026, as presented.

Motion passed, 5-0.

Ms. Brown briefed the Board what the Judicial Nominating Committee does.

A motion was made by Commissioner Culbertson and seconded by Commissioner Smith to appoint Greg Beck to the Judicial Nominating Committee.

Motion passed, 5-0.

Colonel Sunday briefed the Board where Fort Leavenworth is at with negotiations for EMS services.

A motion was made by Commissioner Dove and seconded by Commissioner Smith to approve a letter of concern about Leavenworth County EMS services.

Motion passed, 4-1 Commissioner Reid voting nay.

Amy Allison presented Case DEV-26-005, a preliminary and final plat for McCollum Acres.

A motion was made by Commissioner Reid and seconded by Commissioner Smith to find that the proposed final plat as outlined in Case DEV-26-005 is compliant with the County Zoning and Subdivision Regulations and move that the proposed final plat be conditionally approved and accepted by this Board subject to the conditions set forth in the staff report as adopted by the Planning Commission.

Motion passed, 5-0.

Bob Weber requested approval of Board Order 2026-2, granting a disaster relief tax abatement for tax ID 1-15538.

A motion was made by Commissioner Reid and seconded by Commissioner Dove to approve Board Order 2026-2, granting a disaster relief tax abatement for tax ID 1-15538, located at 14097 Huntington Ln., Leavenworth, KS in the amount of \$25,275.00.

Motion passed, 5-0.

Mr. Weber presented the quarterly report for the Appraiser's office.

A motion was made by Commissioner Dove and seconded by Commissioner Smith that the Board recess for a closed executive meeting to consult with our attorneys and discuss confidential matters related to litigation and the legal interest of the County which would be deemed privileged in the attorney-client relationship as permitted under the Kansas Open Meetings Act and that Board resume open meeting at 11:10 a.m. in the meeting room of the Board. Present in the executive session will be Commissioners Mike Stieben, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Smith, County Administrator Mark Loughry, and County Counselor Misty Brown.

Motion passed, 5-0.

The Board returned to regular session at 11:10 a.m. No action was taken and no decisions were made. The discussion was limited to the legal interests of the County.

A motion was made by Commissioner Smith and seconded by Commissioner Culbertson to adjourn.

Motion passed, 4-0.

The Board adjourned at 11:10 a.m.

Draft

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, March 9, 2026

Tuesday, March 10, 2026

11:30 a.m. Basehor State of the City Address
• Falcon Lakes Clubhouse, 4605 Clubhouse Dr., Basehor, KS

Wednesday, March 11, 2026

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, March 12, 2026

12:00 p.m. LCDC meeting

Friday, March 13, 2026

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
733		02/20/2026	8686	EVERGY KANSAS CENTRAL INC			
			139166	6-001-5-05-215	STATION 1 SERVICE	635.80	
			139163	6-133-5-00-251	COUNTY SHOP, 187TH ST, TONGIE	1,293.54	
			139163	6-133-5-00-251	COUNTY SHOP, 187TH ST, TONGIE	974.51	
			139163	6-133-5-00-251	COUNTY SHOP, 187TH ST, TONGIE	99.88	
			139163	6-133-5-00-251	COUNTY SHOP, 187TH ST, TONGIE	275.91	
			139163	6-133-5-00-251	COUNTY SHOP, 187TH ST, TONGIE	27.49	
					WARRANT TOTAL		3,307.13
734	AP	02/26/2026	648	COMMERCE BANK-COMMERCIAL CARDS			
				6-145-5-00-750	FEB STATEMENT COA	238.69	
				6-145-5-00-305	FEB STATEMENT COA	63.00	
				6-145-5-00-303	FEB STATEMENT COA	1,088.81	
				6-145-5-00-345	FEB STATEMENT COA	63.92	
				6-145-5-00-750	FEB STATEMENT COA	1,152.45	
				6-145-5-00-210	FEB STATEMENT COA	120.00	
				6-145-5-00-252	CC STATEMENT FEB COA	55.86	
				6-145-5-00-750	CC STATEMENT COA	192.10	
				6-145-5-00-210	CC STATEMENT FEB COA	120.00	
				6-144-5-00-2	CC STATEMENT COA	606.00	
				6-144-5-00-3	CC STATEMENT COA	253.96	
				6-145-5-00-254	CC STATEMENT FEB COA	98.15	
				6-001-5-06-202	CC STATEMENT FEB ANDERSON	15.96	
				6-001-5-07-203	CC STATEMENT FEB PFLUMM	533.97	
				6-001-5-49-301	CC STATEMENT MONROE	19.29	
				6-001-5-31-290	CC STATEMENT FEB B&G	599.00	
				6-001-5-31-297	CC STATEMENT FEB B&G	861.60	
				6-001-5-31-298	CC STATEMENT FEB B&G	290.00	
				6-001-5-31-312	CC STATEMENT FEB B&G	78.65	
				6-001-5-31-322	CC STATEMENT FEB B&G	59.99	
				6-001-5-31-390	CC STATEMENT FEB B&G	178.58	
				6-001-5-32-209	CC STATEMENT FEB B&G	5,400.00	
				6-001-5-32-296	CC STATEMENT FEB B&G	2,850.63	
				6-001-5-32-297	CC STATEMENT FEB B&G	771.18	
				6-001-5-32-391	CC STATEMENT FEB B&G	180.99	
				6-001-5-19-301	CC STATEMENT DC CLEMENS	102.94	
				6-001-5-19-217	CC STATEMENT DC CLEMENS	250.00	
				6-001-5-19-301	CC STATEMENT DC CROSSLAND	145.00	
				6-001-5-41-371	CC STATEMENT APPR. MURRAY	490.45	
				6-001-5-41-201	CC STATEMENT APPR. MURRAY	120.98	
				6-001-5-41-214	CC STATEMENT APPR. MURRAY	10.19	
				6-001-5-41-211	CC STATEMENT APPRAISER	1,511.24	
				6-160-5-00-203	CC STATEMENT SW SALDIVAR	175.00	
				6-160-5-00-208	CC STATEMENT SW SALDIVAR	200.00	
				6-001-5-06-202	CC STATEMENT P&Z	8.57	
				6-001-5-06-216	CC STATEMENT P&Z	16.91	
				6-001-5-06-301	CC STATEMENT P&Z	18.09	
				6-001-5-32-392	CC STATEMENT AP	22.50	
				6-001-5-14-312	CC STATEMENT AP	8.40	
				6-001-5-23-209	CC STATEMENT AP	494.25-	
				6-133-5-00-214	CC STATEMENT PW	523.37	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

<u>WARRANT NUMBER</u>	<u>CHK TYPE</u>	<u>WARRANT DATE</u>	<u>VEND #/ PCH DOC #</u>	<u>VENDOR NAME/ ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL</u>
				6-133-5-00-201	CC STATEMENT PW	1,273.78	
				6-133-5-00-360	CC STATEMENT PW	253.72	
				6-133-5-00-209	CC STATEMENT PW	71.75	
				6-133-5-00-301	CC STATEMENT PW	656.79	
				6-133-5-00-364	CC STATEMENT PW	2,547.53	
				6-133-5-00-325	CC STATEMENT FEB PW	569.94	
				6-133-5-00-312	CC STATEMENT FEB PW	101.78	
				6-133-5-00-360	CC STATEMENT FEB PW	339.96	
				6-133-5-00-365	CC STATEMENT FEB PW	1,630.75	
				6-133-5-00-440	CC STATEMENT FEB PW	850.00	
				6-137-5-00-320	CC STATEMENT PW	396.16	
				6-001-5-53-308	CC STATEMENT PW	522.38	
				6-001-5-53-207	CC STATEMENT PW	153.41	
				6-160-5-00-213	CC STATEMENT SW ANDERSON	283.60	
				6-160-5-00-201	CC STATEMENT SW ANDERSON	30.72	
				6-160-5-00-304	CC STATEMENT SW ANDERSON	71.94	
				6-160-5-00-301	CC STATEMENT SW ANDERSON	262.00	
				6-133-5-00-325	CC STATEMENT FEB PW	569.94	
				6-133-5-00-312	CC STATEMENT FEB PW	293.69	
				6-133-5-00-360	CC STATEMENT FEB PW	5,309.96	
				6-133-5-00-309	CC STATEMENT FEB PW	910.62	
				6-133-5-00-363	CC STATEMENT FEB PW	281.16	
				6-133-5-00-311	CC STATEMENT FEB PW	280.65	
				6-146-5-00-301	CC STATEMENT FEB TREAS	621.42	
				6-001-5-33-391	CC STATEMENT FEB FARR	286.37	
				6-218-5-00-3	CC STATEMENT FEB FARR	21.29	
				6-001-5-31-312	CC STATEMENT B&G CUMMINGS	85.84	
				6-001-5-32-391	CC STATEMENT B&G CUMMINGS	97.78	
				6-001-5-31-290	CC STATEMENT FEB TOMLIN	15.32	
				6-001-5-31-317	CC STATEMENT FEB TOMLIN	35.00	
				6-001-5-32-391	CC STATEMENT FEB TOMLIN	332.06	
				6-001-5-04-202	FEB CC STATEMENT ROD TODD	475.00	
				6-001-5-04-301	FEB CC STATEMENT ROD TODD	499.00	
				6-001-5-07-202	CC STATEMENT DEDEKE	390.00	
				6-001-5-07-203	CC STATEMENT DEDEKE	700.00	
				6-001-5-07-210	CC STATEMENT FEB MCCALLY	48.46	
				6-001-5-07-218	CC STATEMENT FEB MCCALLY	82.62	
				6-001-5-07-301	CC STATEMENT FEB MCCALLY	276.43	
				6-001-5-07-305	CC STATEMENT FEB MCCALLY	489.97	
				6-001-5-07-359	CC STATEMENT FEB MCCALLY	197.85	
				6-001-5-07-208	CC STATEMENT FEB SO	27.00	
				6-001-5-07-251	CC STATEMENT FEB SO	45.00	
				6-001-5-07-357	CC STATEMENT FEB SO	438.97	
				6-001-5-07-202	CC STATEMENT FEB SO	1,691.00	
				6-001-5-07-203	CC STATEMENT FEB SO	239.88	
				6-001-5-07-253	CC STATEMENT FEB SO	162.00	
				6-001-5-07-350	CC STATEMENT FEB SO	431.50	
				6-001-5-07-357	CC STATEMENT FEB SO	91.94	
				6-001-5-07-359	CC STATEMENT FEB SO	42.36	
				6-001-5-07-203	CC STATEMENT FEB SO	300.00	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-001-5-07-253	CC STATEMENT FEB SO	304.15	
				6-001-5-07-254	CC STATEMENT FEB SO	106.93	
				6-112-5-00-256	CC STATEMENT FEB HEALTH	100.31	
				6-108-5-00-204	CC STATEMENT FEB HEALTH	824.62	
				6-108-5-00-211	CC STATEMENT FEB HEALTH	5.48	
				6-108-5-00-213	CC STATEMENT FEB HEALTH	72.00	
				6-108-5-00-219	CC STATEMENT FEB HEALTH	632.10	
				6-108-5-00-280	CC STATEMENT FEB HEALTH	1,225.16	
				6-108-5-00-301	CC STATEMENT FEB HEALTH	198.77	
				6-108-5-00-302	CC STATEMENT FEB HEALTH	15.16	
				6-108-5-00-380	CC STATEMENT FEB HEALTH	295.08	
				6-108-5-00-601	CC STATEMENT FEB HEALTH	150.66	
				6-108-5-00-606	CC STATEMENT FEB HEALTH	553.20	
				6-108-5-00-610	CC STATEMENT FEB HEALTH	9.71	
				6-108-5-00-606	CC STATEMENT FEB HD HAMMERSCHM	2,044.19	
				6-001-5-11-301	CC STATEMENT FEB GRAHAM	172.51	
				6-104-5-00-212	CC STATEMENT FEB GRAHAM	99.95	
				6-001-5-11-208	CC STATEMENT FEB GRAHAM	26.78	
				6-001-5-11-203	CC STATEMENT FEB GRAHAM	125.02	
				6-104-5-00-212	CC STATEMENT FEB THOMPSON	120.91	
				6-001-5-11-301	CC STATEMENT FEB FILBERT	1,622.39	
				6-104-5-00-212	CC STATEMENT FEB FILBERT	98.87	
				6-112-5-00-256	CC STATEMENT FEB HR	600.40	
				6-135-5-00-200	CC STATEMENT FEB VANHOUTEN	26.29	
				6-127-5-00-3	CC STATEMENT FEB BERRY	321.83	
				6-135-5-00-200	CC STATEMENT FEB BERRY	394.08	
				6-126-5-00-226	CC STATEMENT FEB HERRERA	167.10	
				6-135-5-00-200	CC STATEMENT FEB HERRERA	52.91	
				6-136-5-00-204	CC STATEMENT FEB HERRERA	240.06	
				6-126-5-00-226	CC STATEMENT FEB SKAGGS	112.00	
				5-135-5-00-200	CC STATEMENT FEB SKAGGS	122.77	
				6-106-5-00-300	CC STATEMENT FEB HARDISON	14.99	
				6-125-5-00-3	CC STATEMENT HARDISON	99.73	
				6-126-5-00-226	CC STATEMENT FEB HARDISON	56.00	
				6-138-5-00-227	CC STATEMENT FEB HARDISON	25.97	
				6-126-5-00-226	CC STATEMENT FEB IANNONE	23.75	
				6-136-5-00-341	CC STATEMENT FEB IANNONE	214.95	
				6-135-5-00-200	CC STATEMENT FEB IANNONE	37.82	
				6-001-5-05-209	CC STATEMENT FERB EMS	55.00	
				6-001-5-05-210	CC STATEMENT FERB EMS	253.00	
				6-001-5-05-212	CC STATEMENT FERB EMS	105.90	
				6-001-5-05-216	CC STATEMENT FERB EMS	388.36	
				6-001-5-05-282	CC STATEMENT FERB EMS	381.48	
				6-001-5-05-301	CC STATEMENT FERB EMS	717.31	
				6-001-5-05-306	CC STATEMENT FERB EMS	542.56	
				6-001-5-05-381	CC STATEMENT FERB EMS	6,377.76	
				6-001-5-05-383	CC STATEMENT FERB EMS	64.60	
				6-001-5-05-380	CC STATEMENT FEB TRAFFIS	262.12	
				6-001-5-05-383	CC STATEMENT FEB LEFTWICH	195.18	
				6-001-5-05-306	CC STATEMENT FEB JOHNSON	142.49	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-001-5-05-350	CC STATEMENT FEB JOHNSON	61.55	
				6-001-5-05-380	CC STATEMENT FEB JOHNSON	23.87	
				6-001-5-05-381	CC STATEMENT FEB JOHNSON	482.93	
				6-001-5-23-301	CC STATEMENT FEB SCHERMBECK	77.11	
				6-218-5-00-2	CC FEB BUILDING AND GROUNDS	220.15	
				6-212-5-00-2	CC FEB BUILDING AND GROUNDS	14.59	
				6-212-5-00-3	CC FEB BUILDING AND GROUNDS	216.17	
				6-210-5-00-2	CC FEB SPECIAL BUILDING	2.66	
				6-215-5-03-203	CC FEB B AND G	5,408.00	
				6-145-5-00-213	CC FEB TUTTLE COA	200.00	
				6-145-5-00-306	CC FEB TUTTLE COA	130.83	
					WARRANT TOTAL		72,426.68
735	AP	02/26/2026	4648	WASTE MANAGEMENT			
				6-001-5-05-215	2 YARD DUMPSTERS	287.97	
					WARRANT TOTAL		287.97
736	AP	02/26/2026	8103	CHARTER COMMUNICATIONS			
				6-001-5-07-216	WI FI DOR EOC	84.99	
				6-001-5-07-219	INTERNET ACCESS FOR MENTAL HEA	183.10	
					WARRANT TOTAL		268.09
737	AP	02/26/2026	8686	EVERGY KANSAS CENTRAL INC			
				6-001-5-53-219	187TH ST ELECTRIC	327.54	
					WARRANT TOTAL		327.54
*1818	AP	02/21/2026	586	EBERT CONSTRUCTION CO,INC			
			139170	6-171-5-04-302	52C 5250 01 235TH ST PAY ESTIM	206,877.30	
					WARRANT TOTAL		206,877.30
1819	AP	02/25/2026	586	EBERT CONSTRUCTION CO,INC			
			139171	6-171-5-04-302	PAY 3 STAX CAP RD REISSUE CH	230,396.05	
					WARRANT TOTAL		230,396.05
1820	AP	02/23/2026	672	SMH CONSULTANTS PA			
			139413	6-171-5-01-201	TONGIE RD 187TH TO 189TH	30,521.95	
					WARRANT TOTAL		30,521.95
*118718	AP	02/20/2026	5637	CLEARWATER ENTERPRISES,LLC			
			139168	6-001-5-05-215	STATION 1 206429023033342601	453.97	
			139165	6-133-5-00-304	GAS FOR COUNTY SHOP	912.90	
					WARRANT TOTAL		1,366.87
118719	AP	02/20/2026	66366	KANSAS GAS SERVICE			
			139167	6-001-5-05-215	STATION 1 SERVICE FOR JANUARY	318.25	
			139169	6-001-5-05-215	STATION 2 JANUARY SERVICE	467.22	
					WARRANT TOTAL		785.47
118720	AP	02/25/2026	385	CNH INDUSTRIAL CAPITAL AMERICA			
			139186	6-115-5-00-418	CASE 0603 FINAL PAYMENT 580SNJ	3,479.00	
					WARRANT TOTAL		3,479.00
118721	AP	02/26/2026	20588	ADVANTAGE PRINTING			
				6-146-5-00-301	REGISTRATION ENVELOPES	1,638.00	
				6-001-5-49-342	VOTER ADDRESS CORRECTION CARDS	133.00	
				6-001-5-49-342	VOTER ADDRESS CORRECTION CARDS	1,298.60	
				6-001-5-49-301	VOTER ADDRESS CORRECTION CARDS	771.00	
					WARRANT TOTAL		3,840.60
118722	AP	02/26/2026	18253	AT&T MOBILITY			
				6-001-5-07-210	ATT MONTHLY STATEMENT	93.46	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
					WARRANT TOTAL		93.46
118723	AP	02/26/2026	1737	AT&T 6-174-5-00-210 6-174-5-00-210 6-174-5-00-210	EASTON TOWER, LEAVENWORTH TOWE EASTON TOWER, LEAVENWORTH TOWE EASTON TOWER, LEAVENWORTH TOWE	15.64 79.02 79.01	
					WARRANT TOTAL		173.67
118724	AP	02/26/2026	917	WILLIAM BECK 6-001-5-33-209	CUSHING 711 MARSHALL	4,640.96	
					WARRANT TOTAL		4,640.96
118725	AP	02/26/2026	2570	BRADLEY WILLIAMS 6-503-5-00-2	REFUND ENTRANCE AT WOODEND RD	100.00	
					WARRANT TOTAL		100.00
118726	AP	02/26/2026	2570	RAEHEL AND DAVID MACKEY 6-503-5-00-2	REFUND FOAT 16107 HOLLIE CIRCL	100.00	
					WARRANT TOTAL		100.00
118727	AP	02/26/2026	2570	DERICK HUTCHENS 6-503-5-00-2	REFUND OF ENTRANCE AT SHAWNEE	100.00	
					WARRANT TOTAL		100.00
118728	AP	02/26/2026	2570	JOSH ULREICH 6-503-5-00-2	ENTRANCE AT 243RD ST	100.00	
					WARRANT TOTAL		100.00
118729	AP	02/26/2026	1004	ASHLEY BULLOCK LLC 6-001-5-05-201	FEBRUARY MEDICAL DIRECTOR FEES	1,500.00	
					WARRANT TOTAL		1,500.00
118730	AP	02/26/2026	198	COLLINS AUTOMOTIVE LLC 6-001-5-07-213	FRONT AND REAR ALIGNMENT AND F	117.65	
					WARRANT TOTAL		117.65
118731	AP	02/26/2026	36	PATRICK J CAHILL 6-001-5-09-231	COURT APOINTEED ATTORNEY	5,000.00	
					WARRANT TOTAL		5,000.00
118732	AP	02/26/2026	362	BENJAMIN CASAD 6-001-5-09-231	COURT APPOINTED ATTORNEY	5,000.00	
					WARRANT TOTAL		5,000.00
118733	AP	02/26/2026	661	CDJ AUTOMOTIVE LLC 6-115-5-00-408 6-115-5-00-408 6-115-5-00-408 6-115-5-00-408 6-115-5-00-408 6-001-5-07-213	DODGE DURANGO DODGE DURANGO DODGE DURANGO DODGE DURANGO DODGE DURANGO UNIT 112 VIN 8838 ELECTRIC REP	46,096.00 46,096.00 46,096.00 46,096.00 46,096.00 500.29	
					WARRANT TOTAL		230,980.29
118734	AP	02/26/2026	24545	CDW GOVERNMENT INC 6-001-5-07-251	EXTERNAL HDD USB3	230.61	
					WARRANT TOTAL		230.61
118735	AP	02/26/2026	5637	CLEARWATER ENTERPRISES, LLC 6-001-5-33-392 6-001-5-33-392 6-001-5-32-392 6-001-5-14-220 6-195-5-00-290	711 MMARSHALL 711 MMARSHALL JC GAS JC GAS 216 WALNUT ST	4,712.12 125.65 5,640.63 2,169.36 282.11	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
					WARRANT TOTAL		12,929.87
118736	AP	02/26/2026	1220	CULLIGAN OF GREATER KANSAS CIT 6-136-5-00-203	WATER COOLER SERVICE JISP	42.00	
				6-126-5-00-225	WATER COOLER RENTAL	42.00	
					WARRANT TOTAL		84.00
118737	AP	02/26/2026	656	JAMES ANTWONE FLOYD 6-001-5-09-231	COURT APPOINTED ATTORNEY	5,000.00	
					WARRANT TOTAL		5,000.00
118738	AP	02/26/2026	70	FREESTATE ELECTRIC COOPERATIVE 6-133-5-00-251	ELECTRIC SERVICE FOR JANUARY	107.21	
				6-001-5-05-215	STATION 2	225.40	
				6-001-5-14-220	725 LAMING RD	758.16	
					WARRANT TOTAL		1,090.77
118739	AP	02/26/2026	4465	GRONIS HARDWARE INC 6-001-5-07-357	JAIL MAINTENANCE	9.79	
					WARRANT TOTAL		9.79
118740	AP	02/26/2026	236	INTERPRETERS INC 6-001-5-19-221	INTERPRETER 2-2/2-11/2-18	555.20	
					WARRANT TOTAL		555.20
118741	AP	02/26/2026	2505	INTRINSIC INTERVENTIONS 6-127-5-00-3	LAB COST 30094	25.00	
				6-127-5-00-3	LAB COST 30094	25.00	
				6-127-5-00-3	LAB COST 30094	35.00	
				6-127-5-00-3	LAB COST 30094	25.00	
				6-127-5-00-3	LAB COST 30094	25.00	
				6-127-5-00-3	LAB COST 30094	35.00	
					WARRANT TOTAL		170.00
118742	AP	02/26/2026	966	ATCHISON AUTO PARTS LLC DBA NA 6-137-5-00-320	AIR FILTER AND HYD HOSE FITTIN	10.93	
				6-137-5-00-320	AIR FILTER AND HYD HOSE FITTIN	113.56	
				6-133-5-00-310	FLUIDS, SHOP SUPPLIES AND EQUI	27.96	
				6-133-5-00-312	FLUIDS, SHOP SUPPLIES AND EQUI	44.97	
				6-133-5-00-360	FLUIDS, SHOP SUPPLIES AND EQUI	607.90	
					WARRANT TOTAL		805.32
118743	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	186.80	
					WARRANT TOTAL		186.80
118744	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118745	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	40.40	
					WARRANT TOTAL		40.40
118746	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	69.80	
					WARRANT TOTAL		69.80
118747	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	47.40	
					WARRANT TOTAL		47.40
118748	AP	02/26/2026	99				

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-001-5-19-205	JURY FEE AND MILEAGE	41.80	
118749	AP	02/26/2026	99		WARRANT TOTAL		41.80
				6-001-5-19-205	JURY FEE AND MILEAGE	33.40	
118750	AP	02/26/2026	99		WARRANT TOTAL		33.40
				6-001-5-19-205	JURY FEE AND MILEAGE	30.60	
118751	AP	02/26/2026	99		WARRANT TOTAL		30.60
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118752	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118753	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118754	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	128.00	
118755	AP	02/26/2026	99		WARRANT TOTAL		128.00
				GUERRERO 6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118756	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	51.60	
118757	AP	02/26/2026	99		WARRANT TOTAL		51.60
				6-001-5-19-205	JURY FEE AND MILEAGE	30.60	
118758	AP	02/26/2026	99		WARRANT TOTAL		30.60
				6-001-5-19-205	JURY FEE AND MILEAGE	108.40	
118759	AP	02/26/2026	99		WARRANT TOTAL		108.40
				6-001-5-19-205	JURY FEE AND MILEAGE	46.00	
118760	AP	02/26/2026	99		WARRANT TOTAL		46.00
				6-001-5-19-205	JURY FEE AND MILEAGE	114.00	
118761	AP	02/26/2026	99		WARRANT TOTAL		114.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118762	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	164.40	
118763	AP	02/26/2026	99		WARRANT TOTAL		164.40
				6-001-5-19-205	JURY FEE AND MILEAGE	150.40	
118764	AP	02/26/2026	99		WARRANT TOTAL		150.40
				6-001-5-19-205	JURY FEE AND MILEAGE	30.60	
					WARRANT TOTAL		30.60

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
118765	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	53.00	53.00
118766	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	50.20	50.20
118767	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118768	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	44.60	44.60
118769	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	33.40	33.40
118770	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118771	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	54.40	54.40
118772	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	32.00	32.00
118773	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118774	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118775	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118776	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118777	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	100.00	100.00
118778	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	156.00	156.00
118779	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	41.80	41.80
118780	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE WARRANT TOTAL	25.00	25.00
118781	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MIELAGE	30.60	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
					WARRANT TOTAL		30.60
118782	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	34.80	
					WARRANT TOTAL		34.80
118783	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	54.40	
					WARRANT TOTAL		54.40
118784	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	108.40	
					WARRANT TOTAL		108.40
118785	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118786	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	34.80	
					WARRANT TOTAL		34.80
118787	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	100.00	
					WARRANT TOTAL		100.00
118788	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	108.40	
					WARRANT TOTAL		108.40
118789	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	100.00	
					WARRANT TOTAL		100.00
118790	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118791	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118792	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	33.40	
					WARRANT TOTAL		33.40
118793	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118794	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118795	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	43.20	
					WARRANT TOTAL		43.20
118796	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	130.80	
					WARRANT TOTAL		130.80
118797	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	44.60	
					WARRANT TOTAL		44.60
118798	AP	02/26/2026	99				

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118799	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118800	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118801	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	40.40	
118802	AP	02/26/2026	99		WARRANT TOTAL		40.40
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118803	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	33.40	
118804	AP	02/26/2026	99		WARRANT TOTAL		33.40
				6-001-5-19-205	JURY FEE AND MILEAGE	47.40	
118805	AP	02/26/2026	99		WARRANT TOTAL		47.40
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118806	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	47.40	
118807	AP	02/26/2026	99		WARRANT TOTAL		47.40
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118808	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118809	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
118810	AP	02/26/2026	99		WARRANT TOTAL		25.00
				6-001-5-19-205	JURY FEE AND MILEAGE	48.80	
118811	AP	02/26/2026	99		WARRANT TOTAL		48.80
				6-001-5-19-205	JURY FEE AND MILEAGE	114.00	
118812	AP	02/26/2026	99		WARRANT TOTAL		114.00
				6-001-5-19-205	JURY FEE AND MILEAGE	47.40	
118813	AP	02/26/2026	99		WARRANT TOTAL		47.40
				6-001-5-19-205	JURY FEE AND MILEAGE	54.40	
118814	AP	02/26/2026	99		WARRANT TOTAL		54.40
				6-001-5-19-205	JURY FEE AND MILEAGE	37.60	
					WARRANT TOTAL		37.60

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
118815	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	40.40	
					WARRANT TOTAL		40.40
118816	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	50.20	
					WARRANT TOTAL		50.20
118817	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	33.40	
					WARRANT TOTAL		33.40
118818	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	100.00	
					WARRANT TOTAL		100.00
118819	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	47.40	
					WARRANT TOTAL		47.40
118820	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	44.60	
					WARRANT TOTAL		44.60
118821	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118822	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	53.00	
					WARRANT TOTAL		53.00
118823	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	61.40	
					WARRANT TOTAL		61.40
118824	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	119.60	
					WARRANT TOTAL		119.60
118825	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	32.00	
					WARRANT TOTAL		32.00
118826	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	25.00	
					WARRANT TOTAL		25.00
118827	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	32.00	
					WARRANT TOTAL		32.00
118828	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	39.00	
					WARRANT TOTAL		39.00
118829	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	100.00	
					WARRANT TOTAL		100.00
118830	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	33.40	
					WARRANT TOTAL		33.40
118831	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	44.60	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
					WARRANT TOTAL		44.60
118832	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	128.00	
					WARRANT TOTAL		128.00
118833	AP	02/26/2026	99	6-001-5-19-205	JURY FEE AND MILEAGE	32.00	
					WARRANT TOTAL		32.00
118834	AP	02/26/2026	66366	KANSAS GAS SERVICE			
				6-001-5-14-220	725 LAMING RD	1,020.79	
				6-001-5-33-392	711 MARSHALL	1,468.24	
				6-001-5-33-392	711 MARSHALL	152.26	
				6-001-5-32-392	GAS FOR 3RD ST, WALNUT, AND CO	2,502.05	
				6-001-5-14-220	GAS FOR 3RD ST, WALNUT, AND CO	948.97	
				6-195-5-00-290	GAS FOR 3RD ST, WALNUT, AND CO	194.05	
					WARRANT TOTAL		6,286.36
118835	AP	02/26/2026	686	KRAEMER AND SONS CONSTRUCTION			
				6-215-5-00-2	EMERGENCY SEWER REPAIR	2,350.00	
					WARRANT TOTAL		2,350.00
118836	AP	02/26/2026	4755	LEAVENWORTH PAPER AND OFFICE S			
				6-001-5-07-359	JAIL SUPPLIES	163.40	
				6-215-5-03-203	BOCC CONFERENCE TABLE 4 BOOKSH	1,740.00	
				6-215-5-03-203	BOCC CONFERENCE TABLE 4 BOOKSH	255.00	
				6-145-5-00-345	CONSUMABLES	148.41	
				6-145-5-05-301	CONSUMABLES	50.83	
				6-145-5-07-302	CONSUMABLES	4.07	
				6-145-5-00-345	CONSUMABLES	357.29	
				6-145-5-06-301	CONSUMABLES	38.48	
				6-145-5-06-321	CONSUMABLES	131.93	
				6-145-5-07-321	CONSUMABLES	21.99	
				6-001-5-19-301	NAME PLATE HOLDER	9.00	
					WARRANT TOTAL		2,920.40
118837	AP	02/26/2026	537	CHERRYROAD MEDIA INC			
				6-001-5-06-218	LEGAL NOTICE 0004300300	18.77	
				6-001-5-14-218	LEGAL PUBLICATION	86.95	
					WARRANT TOTAL		105.72
118838	AP	02/26/2026	2111	LIFTOFF, LLC			
				6-160-5-00-203	ANNUAL 365 LICENSING RENEWAL F	792.00	
				6-001-5-05-220	EMS M365 APPS	897.60	
				6-001-5-31-290	ANNUAL RENEWAL	607.20	
					WARRANT TOTAL		2,296.80
118839	AP	02/26/2026	110	LOGAN AUTO REPAIR			
				6-001-5-05-213	TOWED BILL FOR TRUCK 9113 ON 0	206.00	
					WARRANT TOTAL		206.00
118840	AP	02/26/2026	1049	MRJ ENGINEERING			
				6-220-5-16-400	BRIDGE A 07	14,370.00	
				6-220-5-16-400	BRIDGE A 07	2,250.00	
					WARRANT TOTAL		16,620.00
118841	AP	02/26/2026	105	MIDWEST MOBILE RADIO SERVICE			
				6-160-5-00-402	PROGRAMMING AND RADIOS	4,413.20	
				6-160-5-00-402	AUDIO ACESSORY REMOTE SPEAKER	183.04	

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-160-5-00-402	AUDIO ACESSORY REMOTE SPEAKER	454.15	
					WARRANT TOTAL		5,050.39
118842	AP	02/26/2026	2962	MOTOROLA SOLUTIONS CREDIT CO			
				6-001-5-07-265	ASTRO SYSTEMS ESSENTIAL PRO	51,574.16	
				6-001-5-07-265	ASTRO SYSTEMS ESSENTIAL PRO	26,092.50	
				6-001-5-07-265	ANNUAL LEASE PAYMENT	487,204.74	
					WARRANT TOTAL		564,871.40
118843	AP	02/26/2026	482	HANK PRICE			
				6-001-5-31-290	300 WALNUT WINDOW CLEANING	110.00	
					WARRANT TOTAL		110.00
118844	AP	02/26/2026	13	QUALIFICATION TARGETS INC			
				6-001-5-07-356	TARGETS AND SHIPPING	391.98	
					WARRANT TOTAL		391.98
118845	AP	02/26/2026	2612	QUALITY REPORTING			
				6-001-5-19-251	COURT REPORTER JURY TRIAL2025	781.20	
					WARRANT TOTAL		781.20
118846	AP	02/26/2026	636	RADIOLOGY SPECIALIST OF ST JOS			
				6-001-5-07-219	MEDICAL BILL	6.87	
				6-001-5-07-219	MEDICAL BILL	6.87	
					WARRANT TOTAL		13.74
118847	AP	02/26/2026	17209	REDDI SERVICES			
				6-160-5-00-263	MONTHLY SEPTIC TANK PUMP DEC 2	375.00	
					WARRANT TOTAL		375.00
118848	AP	02/26/2026	13413	ALLIED SERVICES			
				6-001-5-07-208	JC 1 WASTE CONTAINER 8 CU YD	388.50	
					WARRANT TOTAL		388.50
118849	AP	02/26/2026	943	MATTHEW RICH			
				6-001-5-09-231	COURT APPOINTED ATTORNEY	360.00	
					WARRANT TOTAL		360.00
118850	AP	02/26/2026	22331	JOSEPH ROTH			
				6-001-5-41-270	COMMERCIAL APPRAISAL	18,169.00	
					WARRANT TOTAL		18,169.00
118851	AP	02/26/2026	6148	LEAV CO SHERIFF DEPT			
				6-001-5-07-350	UNIFORM ALLOWANCE	104.52	
				6-001-5-12-216	PHONE SERVICE	41.74	
				6-001-5-12-216	PHONE SERVICE	45.91	
				6-001-5-12-216	PHONE SERVICE	18.67	
				6-001-5-12-216	PHONE SERVICE	45.91	
				6-001-5-12-216	PHONE SERVICE	41.74	
				6-001-5-12-216	PHONE SERVICE	28.67	
				6-001-5-12-216	PHONE SERVICE	45.91	
				6-001-5-12-216	PHONE SERVICE	41.74	
					WARRANT TOTAL		414.81
118852	AP	02/26/2026	1793	ST JOHN HOSPITAL			
				6-001-5-07-219	INMATE MEDICAL BILL	468.47	
					WARRANT TOTAL		468.47
118853	AP	02/26/2026	248	ELIOR, INC			
				6-001-5-07-261	INMATE MEALS	6,564.37	
					WARRANT TOTAL		6,564.37
118854	AP	02/26/2026	42	TRONICOM, INC			

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
 CHECK RANGE SELECTED: * No Check Range Selected

WARRANT NUMBER	CHK TYPE	WARRANT DATE	VEND #/ PCH DOC #	VENDOR NAME/ ACCOUNT NUMBER	DESCRIPTION	AMOUNT	TOTAL
				6-001-5-32-264	601 S 3RD ST	3,308.00	
118855	AP	02/26/2026	890	TREANORHL, INC 6-215-5-14-401	LVCO CH INTERIOR RESTORATION	2,036.25	3,308.00
					WARRANT TOTAL		3,308.00
118856	AP	02/26/2026	937	ULINE INC 6-001-5-07-305	2 OVERSIZED CHAIRS DISPATCH	870.13	2,036.25
					WARRANT TOTAL		2,036.25
118857	AP	02/26/2026	2390	UNITED IMAGING 6-001-5-07-219 6-001-5-07-219 6-001-5-07-219	INMATE MEDICAID RATES INMATE MEDICAID RATES INMATE MEDICAID RATES	8.83 33.16 6.58	870.13
					WARRANT TOTAL		48.57
118858	AP	02/26/2026	1768	VITAL RECORDS HOLDING, LLC 6-001-5-31-290	400 CUBIC FOOT STORAGE	1,700.83	1,700.83
					WARRANT TOTAL		1,700.83
118859	AP	02/26/2026	1819	VICTOR L PHILLIPS CO 6-160-5-00-5	NEW 2026 CASE 580SN TRACTOR LO	71,715.25	71,715.25
					WARRANT TOTAL		71,715.25
118860	AP	02/26/2026	2	WATER DEPT 6-001-5-05-215 6-001-5-33-392 6-001-5-33-392 6-001-5-14-220 6-001-5-32-392	STATION 3 CUSHING CUSHING COURTHOUSE 601 S 3RD ST	73.94 104.72 274.27 686.39 3,932.65	
					WARRANT TOTAL		5,071.97
118861	AP	02/26/2026	1051 139411 139411 139411	COLUMN SOFTWARE PBC 6-145-5-00-208 6-145-5-00-208 6-145-5-00-208	PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE	36.00 36.00 36.00	108.00
					WARRANT TOTAL		108.00
118862	AP	02/26/2026	478 139412	QUADIANT LEASING USA 6-001-5-14-301	IX5-7 HI CAP INK	248.90	248.90
					WARRANT TOTAL		248.90
					GRAND TOTAL		1,541,343.08

START DATE: 02/20/2026 END DATE: 02/26/2026

TYPES OF CHECKS SELECTED: * ALL TYPES
CHECK RANGE SELECTED: * No Check Range Selected

FUND SUMMARY

001	GENERAL	692,625.62
104	DRUG PROSECUTOR'S FUND	319.73
106	OPIOID SETTLEMENT	14.99
108	COUNTY HEALTH	6,026.13
112	EMPLOYEE BENEFIT	700.71
115	EQUIPMENT RESERVE	233,959.00
125	CPJJ	99.73
126	COMM CORR ADULT	400.85
127	COMM CORR ADULT NON GRANT	491.83
133	ROAD & BRIDGE	20,837.66
135	COMM CORR OPIOID	633.87
136	COMM CORR JUVENILE	497.01
137	LOCAL SERVICE ROAD & BRIDGE	520.65
138	JUV INTAKE & ASSESSMENT	25.97
144	PALS (PETS AND LOVING SENIORS	859.96
145	COUNCIL ON AGING	4,384.81
146	COUNTY TREASURER SPECIAL	2,259.42
160	SOLID WASTE MANAGEMENT	78,955.90
171	S TAX CAP RD PROJ: BONDS	467,795.30
174	911	173.67
195	JUVENILE DETENTION	476.16
210	SEWER DISTRICT 1: HIGH CREST	2.66
212	SEWER DISTRICT 2: TIMBERLAKES	230.76
215	CAPITAL IMPROVEMENTS	11,789.25
218	SEWER DIST #5	241.44
220	CAP IMPR: RD & BRIDGE	16,620.00
503	ROAD & BRIDGE BOND ESCROW	400.00
	TOTAL ALL FUNDS	1,541,343.08

Leavenworth County Request for Board Action

Date: March 4, 2026

To: Board of County Commissioners

From: Connie Harmon, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Appointment of Sherry Brown to the Wyandotte/Leavenworth Areawide Advisory Council representing the Leavenworth County Council on Aging.

Recommendation: It is recommended that Ms. Brown is appointed.

Analysis: This position on the Wyandotte/Leavenworth Areawide Advisory Council has been open for two years. It has been advertised monthly in the *Senior Chronicle* section of the Leavenworth Times and in the Council on Aging's monthly newsletter, *The Source*. This position is also advertised daily on the scrolling announcements in the Council on Aging lobby.

Ms. Brown is an active member of the Leavenworth County community and has a keen interest in serving local older adults and addressing issues impacting the aging population.

Alternatives: Approve or deny

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Advisory Board Application



Live Well.
Age Well.

LEAVENWORTH COUNTY COUNCIL ON AGING

711 Marshall Street, Suite 100
Leavenworth, KS 66048
Phone: 913.684.0777 Fax: 913.684.0779
Email: seniors1st@leavenworthcounty.gov

AREAWIDE ADVISORY COUNCIL APPLICATION

On behalf of the *Leavenworth County Council on Aging* thank you so much for your interest in board service. We know that those with an interest in being a leadership volunteer have many choices. In our community, there are an array of remarkable organizations engaged in the important work of making our world a better place. We are humbled knowing that you are interested in us.

The following application offers us an opportunity to know more about you, your skills, attributes and what you would bring to our board. It also gives you a sense of what matters to us in any board candidate.

The goal of our process is to determine if we are a good fit for each other – your level of commitment and ability to deliver on our expectations so that we are confident that you can help us to increase the scope and impact of our work. On the other side, we want to know what motivates you and how you think about our organization so that we can help to create an excellent board experience for you.

Thank you again for your interest in our work and for taking the time to complete this application with thought and care. We look forward to reviewing it with that same level of thought and care and to continuing our conversations. Please return your completed application in person or by mail to Connie Harmon, Director or by email at charmon@leavenworthcounty.gov.

PERSONAL INFORMATION

- Name Sherry Brown
- Address [Redacted] LV KS
- Home Number _____
- Work Number _____
- Mobile Number [Redacted]
- Email Address [Redacted]
- Employer Retired
- Employer Address Previously co-owner of Kansas Country Store 2000-2023
- Type of Business / Organization _____
- Preferred Method of Contact: Work Mobile Home

VOLUNTEER EXPERIENCE

Past and Present Membership: Boards, committees, task forces in the public sector (business, civic, community, religious, political, professional, recreational or social). Add most recent experience first.

Organization	Role/Title	Dates of Service
Alliance Against Family Violence	Board Member/Pres.	2015-2019
Convention & Visitors Bureau	Member	2021-2
Main St. LV	member & Board member	2014
Westside Family Church	Meet the need	2022 - Present

WHY?

Those committed to volunteering in a leadership capacity have an abundance of organizations to choose from. We are most appreciative of your interest in ours and would like to hear more. Why our organization and not any other? Please share your motivation and what it is about the Council on Aging's work that has led you to raise your hand to be a leading ambassador for us.

Serving the least fortunate and meeting them where they are in life is and will always be a personal mission. Aging communities are often forgotten. Mom just passed from Dementia/Alzheimers. It was a nine year journey along side her. One thing I miss is assisting others who were also Lonely and Confused. CoA broadens the window of fellowship & community for so many seniors

TIME

Board service is a true commitment of time and energy. We estimate that board service could be a commitment of 2 to 4 hours each month. In addition, we ask Board members to attend 10 monthly, Zoom or in-person meetings per year.

Do you have any concerns or potential conflicts that may serve as impediments to this time commitment? If so, please explain.

OTHER

Who recommended you for board service? Aaron Krieger

Have you ever been convicted, plead guilty or plead no contest to a crime? If yes, please explain. NO

Please identify at least two references we may contact.

Name	Relationship	Best Contact (phone or email)
Brandon Johannes	Business Chamber of Commerce	[REDACTED]
Sherry DeMaranville	Friend & Business Assoc	[REDACTED]

Leavenworth County Request for Board Action

Date: March 4, 2026
To: Board of County Commissioners
From: Jamie Miller

Department Head Approval: Jamie Miller

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Authorize the Chairman of the Board of County Commissioners to sign the application for the Aid to Local Grants for the Health Department.

Recommendation: Approval

Analysis: The aid to local grants is one of the primary funding streams for the programs provided at the Health Department. This is an annual process, as the grants are on the Kansas State Budget cycle. The total request for the grants is \$462,195.14. This is the application request with the award notification coming sometime in June.

This total does not include the WIC grant. That application is submitted later in the year, on the Federal budget cycle.

Budgetary Impact:

- Not Applicable
- Budget item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

To be completed by State Office - Date Received: _____

Grant Application Signature Page
State of Kansas Department of Health and Environment

Grant Period: July 01 2026 - June 30 2027

1000 SW Jackson, Suite 340
Topeka, Kansas 66612-1365

This form, complete with signatures, is required to complete your Aid to Local and/or MIECHV application package.
Upload as an attachment under Work Area, Agency Imports and under the upcoming grant period year: 2027 for ATL and 2024 for MIECHV.
ATL applications due at noon on March 15, 2026.
MIECHV applications are due at noon on July 7, 2025.
Applications Due March 16, 2026

Applicant:(Name of Agency)

Leavenworth County Health
Department

Address

500 Eisenhower Road, Suite 101
Leavenworth, Kansas 66048-5161

KGMS Administrator

Katie Schneider

KGMS Administrator Phone

Programs

Child Care Licensing Program SFY2027	\$67,788.71
IAP SFY2027	\$13,663.56
MCH SFY2027 Application Year 1 of 5	\$125,560.92
PHEP SFY2027	\$51,699.36
PMI SFY2027 Application Year 1 of 5	\$36,136.70
State Formula SFY2027	\$123,683.69
TPTCM SFY2027 Application Year 1 of 5	\$43,662.20
Total	\$462,195.14

Signatures

President/Chairman Local Board of Health or Board of Directors

Administrator/Director

Date:

Date:

Leavenworth County Request for Board Action

Date: March 4th, 2026

To: Board of County Commissioners

From: Community Corrections

Department Head Approval: Jamie VanHouten, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve application for FY27 Adult Comprehensive Plan

Recommendation: Approve applications for KDOC Adult Grant Funds.

Analysis: The grant we are requesting approval for is our annual comprehensive plan that covers the cost of Adult Intensive Supervision Probation.

Alternatives: N/A

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Completed Application

FY 2027 Comprehensive Plan Grant Application

Adult- Community Corrections



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OPPORTUNITY INFORMATION

Pursuant to KSA 75-5291 and KSA 75-52, 113, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Submission Open Date: December 1, 2025

Submission Close Date: March 13, 2026, 11:59pm

Submission Information: The complete application and additional attachments should be emailed to the following address: kdoc_grant_applications@ks.gov

Other Submission Requirements: To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Exceptions may be given on a case-by-case basis. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

In the event of a change to the submitted grant application KDOC must be notified thirty days prior to the change taking place. The agency must complete this form: [Grant Revision Request](#) and receive approval prior to the change

FUNDING INFORMATION

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Total Amount Opportunity Funding:	\$32,498,494.00
State General Funds (Adult ISP and Residential)	\$28,098,494.00
DUI Funds	\$1,400,000.00
Behavioral Health Funds	\$3,000,000.00

ADULT COMMUNITY CORRECTIONS ALLOCATIONS:

[FY27 ADULT PLANNING ALLOCATIONS](#)

TECHNICAL ASSISTANCE SESSION



AC/DIRECTORS' MEETING
December 4th via [Zoom](#)

Additional Questions: For questions or assistance with the requirements of this funding opportunity, the applicant should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Contact Information

Tara Newell, Director of Grants

(785) 221-3611 tara.newell@ks.gov

Jennifer Smallback, Accountant II

(785) 746-7484 jennifer.smallback1@ks.gov

Jessica Dultmeier, Public Service Executive I

(785) 559-9888 jessica.dultmeier@ks.gov

Chanel Rush, Program Consultant II

(785) 506-7370 chanel.rush@ks.gov

Keely Carlson, Program Consultant II

(785) 338-1500 keely.carlson@ks.gov

Tannis Anderson, Program Consultant II

(785) 581-4845 tannis.anderson1@ks.gov



FY 2027 ADULT COMPREHENSIVE PLAN GRANT APPLICATION

APPLICATION INFORMATION

Grant Application Name:

Award Amount Requested:

Contact Information

Executive/Administrative Contact

Name:

Title:

Email Address:

Phone Number:

Programs Reporting Contact

Name:

Title:

Email Address:

Phone Number:

Fiscal Reporting Contact

Name:

Title:

Email Address:

Phone Number:

ADULT AGENCY PROFILE

Agency Locations

	Main Office	Satellite Office 1	Satellite Office 2
Address Line 1	520 S. 2nd Street		
Address Line 2			
City/State/Zip	Leavenworth, KS 66048		
Phone Number	913-684-0775		

Does your agency operate a residential center? Yes No

Residential Center Address:

Residential Center City/State/Zip Code:

Residential Center Phone Number:

Agency Leadership

Governing Authority Information

List the information of the individual that has direct oversight of the community corrections agency, to include hiring/firing of staff.

Name:

Title:

Address:

City/State/Zip Code:

Phone Number:

Email Address:

Organizational Chart

Submit a copy of your agency's organizational chart. The chart should contain staff names and titles. *

Corrections Advisory Board,

Submit the FY27 Members List, the list should provide all the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority.

FISCAL YEAR 2025 OUTCOMES

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2025 Adult CC Case Closure Chart (on page 10) along with the definitions below. Use this information to answer the questions regarding your agency's FY 2025 Outcomes. The information entered below must reflect the KDOC data provided.

Definitions

Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.

- This equals the Overall Success Rate column on the attached FY 2025 case closure document.

Successful case closures includes only those cases closed with a Successful termination reason.

- This equals the Success Rate column on the attached FY 2025 case closure document.

Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.

- This equals the Unsuccessful Rate column on the attached FY 2025 case closure document.

Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.

- This equals the Revocation Rate column on the attached FY 2025 case closure document.

What was your agency's overall successful completion rate in FY 2025? Response should be expressed as a percentage.

Select your overall successful completion rate for FY 2025.

- Achieved 75% or higher
- Didn't meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
- Didn't meet 75% or achieve a 3% increase from the previous year's overall success rate

Briefly explain what factors contributed to the agency not meeting at least a 3% increase from the previous year's overall success rate.

See attachment A.

FISCAL YEAR 2025 OUTCOMES

What was your agency's successful case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's revoked case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's unsuccessful case closures rate in FY 2025? Response should be expressed as a percentage.

Identifying prominent drivers of unsuccessful case closure helps pinpoint the needs or gaps of an agency which can be addressed in the agency case plan. What are the most prominent drivers of unsuccessful case closures in FY 2025?

The most prominent drivers of unsuccessful case closures in FY25 were consistent with previous years factors involving cases unsuccessfully closed by the court. The 20% of unsuccessful cases identified by KDOC and provided on page 10 reflect 19 individual closures. Two of the nineteen unsuccessful closures were termed out unsuccessful and closed by the court in that manner due to unpaid fines, but otherwise were successful moderate clients who completed all other conditions of supervision. Nine of the nineteen individuals were closed by the court as they were unable to remain on supervision due to maximum supervision limits (five years) or they had spent so much time in jail that they had maxed out their underlying sentence, three of those nine unsuccessful closures were low moderate clients and six were high risk levels. Four of nineteen unsuccessful case closures were old law, thus they were sanctioned and closed by the court after receiving 120 or 180-day prison sanctions. Two case closures were termed out unsuccessful by the court as the individuals were going to be incarcerated for longer periods of time in newer cases that occurred prior to probation sentencing for system efficiency. The last two of the nineteen unsuccessful case closures had their motions to revoke and extend probation withdrawn by the county attorney's office after client court fines and fees were paid in full (before court but after the initial probation term had expired). Inability to pay court obligations (financial insecurity) prior to the expiration of the supervision sentence is the only common denominator for this offender population as all risk levels are equally represented. Beyond budgeting, in this economy and with limited skills/education/experience and felony backgrounds, it is not within our agencies realm of control or influence to improve financial security of our offenders. Being poor is not a big four predictor of crime for a reason, millions of American's struggle with financial security and do not perpetuate crime. Thus, it would not be an effective use of our agencies time or resources to focus on anything other than the highest predictors of criminogenic risk.

Number of Community Corrections Files Closed by Agency and Termination Reason (FY2025)

CC Agency	Revoked - Condition Violator	Total % Closures	Revoked - New Misdemeanor	Total % Closures	Revoked - New Felony	Total % Closures	Total # Revocation Closures	Total % of All Closures	Successful	Total % Closures	Unsuccessful	Total % Closures	Other (Death, Not Sentenced to CC, and Court Ordered Transfer of Jurisdiction)	Total % Closures	Total # of Successful Closures	Total % of All Closures	Total # of Closures
1st Judicial District Community Corrections - Atchison	5	19.2%	1	3.8%	2	7.7%	8	30.8%	11	42.3%	7	26.9%	0	0.0%	18	69.2%	26
1st Judicial District Community Corrections - Leavenworth	20	21.7%	2	2.2%	14	15.2%	36	39.1%	36	39.1%	19	20.7%	1	1.1%	56	60.9%	92
2nd Judicial District Community Corrections	19	9.2%	3	2.1%	19	13.5%	35	24.8%	93	66.0%	12	8.5%	1	0.7%	106	75.2%	141
3rd Judicial District Community Corrections	84	17.8%	6	1.3%	44	9.2%	134	28.1%	306	64.2%	29	6.1%	8	1.7%	343	71.9%	477
4th Judicial District Community Corrections	23	14.2%	2	1.2%	17	10.5%	42	25.9%	60	37.0%	56	34.6%	4	2.5%	120	74.1%	162
5th Judicial District Community Corrections	12	21.5%	1	1.3%	2	2.5%	20	25.3%	44	55.7%	14	17.7%	1	1.3%	59	74.7%	79
6th Judicial District Community Corrections	36	26.5%	0	0.0%	8	5.9%	44	32.4%	82	60.3%	8	5.9%	2	1.5%	92	67.6%	136
7th Judicial District Community Corrections	12	10.4%	1	0.9%	7	6.1%	20	17.4%	77	67.0%	13	11.3%	5	4.3%	95	82.6%	115
8th Judicial District Community Corrections	20	8.9%	0	0.0%	19	8.4%	39	17.3%	92	40.9%	90	40.0%	4	1.8%	186	82.7%	225
9th Judicial District Community Corrections	12	8.3%	2	1.4%	14	9.7%	28	19.3%	89	61.4%	27	18.6%	1	0.7%	117	80.7%	145
10th Judicial District Community Corrections	23	9.9%	20	2.7%	69	9.3%	162	21.9%	520	70.2%	42	5.7%	17	2.3%	579	78.1%	741
11th Judicial District Community Corrections	33	16.4%	1	0.5%	11	5.5%	45	22.4%	116	57.7%	30	14.9%	10	5.0%	156	77.6%	201
12th Judicial District Community Corrections	5	5.4%	2	3.8%	3	5.7%	10	18.9%	18	34.0%	25	47.2%	0	0.0%	43	81.1%	53
13th Judicial District Community Corrections	20	21.2%	0	0.0%	10	5.6%	30	16.8%	123	68.7%	19	10.6%	7	3.9%	149	83.2%	179
14th Judicial District Community Corrections	23	23.5%	2	2.0%	15	15.3%	40	40.8%	38	38.8%	18	18.4%	2	2.0%	58	59.2%	98
16th Judicial District Community Corrections	40	29.8%	1	0.7%	7	5.2%	48	35.8%	83	61.9%	3	2.2%	0	0.0%	86	64.2%	134
18th Judicial District Community Corrections	147	29.3%	41	5.7%	136	18.8%	324	44.8%	362	50.1%	28	3.9%	9	1.2%	399	55.2%	723
19th Judicial District Community Corrections	10	12.3%	1	1.2%	7	8.6%	18	22.2%	49	60.5%	10	12.3%	4	4.9%	63	77.8%	81
20th Judicial District Community Corrections	25	15.7%	3	1.9%	11	6.9%	39	24.5%	108	67.9%	10	6.3%	2	1.3%	120	75.5%	159
21st Judicial District Community Corrections	13	13.4%	7	7.2%	13	13.4%	33	34.0%	36	37.1%	25	25.8%	3	3.1%	64	66.0%	97
22nd Judicial District Community Corrections	2	2.9%	0	0.0%	7	10.1%	9	13.0%	58	84.1%	0	0.0%	2	2.9%	60	87.0%	69
24th Judicial District Community Corrections	1	1.8%	2	3.6%	4	7.3%	7	12.7%	29	52.7%	19	34.5%	0	0.0%	48	87.3%	55
25th Judicial District Community Corrections	25	18.8%	0	0.0%	4	3.0%	29	21.8%	77	57.9%	25	18.8%	2	1.5%	104	78.2%	133
26th Judicial District Community Corrections	40	32.0%	1	0.8%	6	4.8%	47	37.6%	68	54.4%	10	8.0%	0	0.0%	78	62.4%	125
27th Judicial District Community Corrections	19	9.6%	5	2.5%	29	14.7%	53	26.8%	128	65.0%	12	6.1%	4	2.0%	144	73.1%	197
28th Judicial District Community Corrections	43	17.3%	3	1.2%	23	9.3%	69	27.8%	167	67.3%	10	4.0%	2	0.8%	179	72.2%	248
29th Judicial District Community Corrections	63	17.4%	3	0.8%	18	5.0%	84	23.1%	163	44.9%	107	29.5%	9	2.5%	279	76.9%	363
30th Judicial District Community Corrections - SCK	9	15.3%	0	0.0%	4	6.8%	13	22.0%	35	59.3%	11	18.6%	0	0.0%	46	78.0%	59
30th Judicial District Community Corrections - SU	10	17.0%	0	0.0%	3	5.4%	13	23.2%	25	44.6%	16	28.6%	2	3.6%	43	76.8%	56
31st Judicial District Community Corrections	9	10.8%	1	1.2%	8	9.6%	18	21.7%	48	57.8%	15	18.1%	2	2.4%	65	78.3%	83
Northwest Kansas Community Corrections	25	12.4%	7	3.5%	11	5.5%	43	21.4%	138	68.7%	16	8.0%	4	2.0%	158	78.6%	201
Statewide	860	15.7%	118	2.2%	536	9.8%	1514	27.7%	3139	57.5%	707	12.9%	101	1.8%	3947	72.3%	5461

PROGRAMMATIC CHANGES

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively and/or negatively impacted your successful implementation of the FY 2026 comprehensive plan. Discussion should include any impact observed by judicial or prosecutorial decision, staff turnover, policy or procedure changes, new or discontinued services, etc.

Identify and describe how changes impacted your agency in FY 2026.

- Since July of FY26 our in-house SB123 position has been vacant and our CCBHC has not been able to fill the vacant counselor role causing a six month disruption in local services. As such, our clients do not have any local evening group options to attend SB123 certified substance abuse treatment. We are setting them up for failure and seeing clients recidivate in record time.
- In FY26 we are seeing a surge in population related to SB123+ offenders. As this change in sentencing removed discretion from the court during sentencing, we expect to also see an increase in revocations due to the lack of available services and the lack of appropriateness for some offenders now sentenced to us that previously would not have been eligible for community supervision.
- Lastly and most critically, are our agency staffing issues. We typically employ four Adult ISO FTEs but since July of FY26, we have been short staffed. In terms of turnover, we have had a vacant officer FTE that turned over in July when a staff member unexpectedly went into labor at 23 weeks and had to change jobs to support her infant in the NICU. The position was filled twice after her but one new hire quit after 34 days stating criminal justice was not a good fit and the other had a medical emergency in the family and rescinded their acceptance prior to their negotiated start date. Beyond losing 25% of our ISO staff, we have also had one of our Adult ISO FTEs on intermittent FMLA as they are the primary caregiver for a terminally ill family member. We also have had three other staff members out on FMLA for unavoidable surgeries which impacts officers as our agency is small and all staff are dual and wear multiple hats. We are spread too thin and can't do more or maintain services with less. Unfortunately, we are also bracing for impact as our cognitive program facilitator announced her pregnancy and our behavior intervention programs will be disrupted for a minimum of twelve weeks during her parental leave.
- As a result of the above impacts, we have not been able to meaningfully implement our FY26 Agency Plan.

Identify and describe the steps taken to address the changes in FY 2026.

- We are working tirelessly with our CCBHC to recruit and interview candidates for the SB123 position, they have also been sharing a different counselor to maintain services for pre-existing clients and host group as available. We have also been referring clients to out of county providers who utilize telehealth services which leads to concerns of diluted services.
- We are trying to work as best as we can to re-establish all the necessary supports for the SB123+ clients and fill their time with necessary program hours to address criminogenic risk factors. We are prioritizing resources and energy on our highest risk level offenders (Medium, High, Very High).
- We have interviewed for the vacant ISO position but again only received three qualified applicants. We are working with HR to expand marketing for the vacant position and previously reached out to our PC about helping to get the vacancy announced across the state. We are also working with HR to stay on top of everyone's FMLA to make sure it is being monitored as closely as possible. This agency director is also trying to provide grace and encourage everyone to pick their battles and has provided refresher trainings on officer wellness, self care, and how to avoid burnout for overworked staff at this time to avoid diluting our services entirely. This agency is doing the best we can within our realm of control and influence with support of our county, stakeholders, and our agency program consultant. All of these changes are impeding our ability to meaningfully implement our goals set forth in the FY2026 Agency Case Plan. As such, many if not all of the goals and objectives outlined in the FY2026 Agency Case Plan will be renewed for the FY2027 Agency Case Plan.

PROGRAMMATIC CHANGES

If changes were not addressed in FY 2026, are there plans to address them in FY 2027? If yes, they may be addressed in the Agency Case Plan section. Yes No

If no, please explain why they will not be addressed.

N/A the identified changes/disruptions in services due to turnover, staff FMLA, and simultaneous increase in SB123+ cases during this time of vacancies resulting in less available services should be resolved as soon as positions are filled. In FY27, the agency will focus on restabilizing, prioritize quality training of new hires, and monitoring and reviewing support of staff and treatment partner needs to increase retention and well-being.

COGNITIVE BEHAVIORAL PROGRAMMING (CBI), NEW PROGRAMS

KDOC asks that any new programs for FY 2027 be approved prior to implementation. This link: [FY27 Approved CBI client curriculum list.pdf](#) provides a list of approved curriculum. If there is an intent to offer a new program, not on the approved curriculum list, the agency must first contact KDOC by submitting an email to Tara Newell at tara.newell@ks.gov.

Yes, my agency intends to offer a new program not on the approved list. The program(s) are listed below.

Program Name:

Program Author:

Reason or Need for Program:

N/A

Program Name:

Program Author:

Reason or Need for Program:

N/A

AGENCY PLAN

In this section agencies are to identify the critical needs or gaps that impact the agency to include client success. Agencies are to identify and briefly explain the needs/gaps of the agency below, whereas specific goals and action steps addressing these needs/goals are created in the Agency Case Plan document.

Agency Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Agency needs encompass the various requirements essential for an agency to operate effectively and achieve its goals. These needs can be categorized into several areas, including strategies to improve client success, refocusing on vision, staff recruitment and retention, financial stability, and operational efficiency.

Does your agency have any agency needs, excluding staffing levels or wages, that will be addressed in FY 2027?

Yes No

Explain why the agency needs will or will not be addressed.

This agency does not have any critical needs, outside of the excluded staffing level issue due to understandable turnover and medical issues, to be addressed in FY2027. We hope to stabilize staff health by utilizing our newly established county employee health clinic and to fill our Adult ISO FTE vacancy in FY2026. In FY27, we plan to regroup and focus our agency energy into implementing goals identified in our FY26 agency plan that have been negatively impacted by staffing shortages.

AGENCY CASE PLAN

To develop the Agency Case Plan, agencies should look at their above-mentioned needs/gaps as well as previous years' outcomes and agency program review feedback. Goals should be created for the agencies identified needs/gaps.

When completing the agency case plan, a minimum of three evidence-based principles for effective interventions are to be selected. Agencies may choose from any of the eight evidence-based principles for effective interventions to develop their goals. Additional goals that are separate from the eight principles may be used once the minimum requirement of three principles has been met.

There is no minimum requirement for the number of action steps within a goal, although agencies should keep in mind that action steps are the SMART steps needed to meet the desired goal.

Agencies are to use the [FY 27 Agency Case Plan.docx](#) to record their goals and action steps. The initial and subsequent submissions of the Agency Case Plan to include Quarterly Outcome Reports will be made through SharePoint. The initial submission of the Agency Case Plan is due 3/13/2026. As a result of correspondence with your regional contact and/or progress or lack thereof on an existing goal, subsequent modifications to the Agency Case Plan will be accepted up until 5/1/2026. After 5/1/2026 the Agency Case Plan will be final and further changes to goals will require grant signatory approval.

Please note. No additional signatures are needed for this document, as they are obtained through the grant signatory page. An accompanying signatory approval page is only required for the Agency Case Plan's Year-End report.

The Agency Case Plan should be completed in full and submitted with the application.

Agency Case Plan, Quarterly Outcomes Reporting

Agency Case Plan Outcomes Due Dates	
1st Quarter	Due on or before October 31st
2nd Quarter	Due on or before January 31st
3rd Quarter	Due on or before April 30th
4th Quarter (Year-End)	Due on or before July 31st *Signatory Approval Required

BEHAVIORAL HEALTH SERVICES

The state legislature allocated funds to develop or enhance behavioral health services statewide in FY 2027. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state. The below questions should be answered by all agencies to best understand how money is being spent to address your agency's behavior health needs.

Eligible Positions and Services

1. The funds can be used to develop/support in-house cognitive behavioral programs. This would include:

SAP Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate SAP. Substance Abuse Program (SAP): as the name of the curriculum suggests, this intervention relies on a cognitive behavioral approach to teach clients strategies for avoiding substance misuse. This curriculum was developed by University of Cincinnati. ** It is recommended and best practice for SAP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

Cognitive Behavioral Program Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate Cognitive Behavioral Programs. Cognitive Behavioral Program: any program that has been approved by KDOC can be provided by the Program Provider.

BIP Program Provider- This person will facilitate and/or oversee Batterer's Intervention Programs (BIP) for moderate to high-risk clients. This position may be employed by a community provider (via contract) or the CC agency. ** Before providing services, the CC agency or the community provider must obtain certification from the Kansas Attorney General's Office. For questions regarding the certification process or for assistance in developing an in-house program, please contact the Office of Attorney General, Victim Services Division at 1-800-828-9745 or at [Batterer Intervention Program | Attorney General of KS](#). ** It is recommended and best practice for BIP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

2. The funds can be used for resources that help connect clients to the recovery-oriented systems of care around the state related to behavioral health. This would include:

Peer Support Specialist- A part time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, or Mental Health Association. This position requires a self-disclosed individual who is in recovery from mental illness. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just participating or completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the mental health system and connect them with support systems in the community.

Contact your local agencies/providers to determine if they have a peer support position/unit/program and if there is an opportunity to partner with them by funding a position that would serve CC clients.**There is a 6-day certification training which is available through the Kansas Department of Aging and Disability Services (KDADS) for self-disclosed persons in recovery from mental illness, who can be trained to serve in this role.

Recovery Coach/Peer Mentor- A part time position employed (via contract) by: Regional Alcohol and Drug Assessment Center (RADAC) and/or KDADS Licensed Substance Abuse Provider. This position requires a self-disclosed individual who is in recovery from substance addiction/abuse. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the substance abuse system and connect them to support systems in the community.

Contact your local RADAC and/or treatment provider to determine if they use Recovery Coaches and if there is an opportunity to partner with them by funding a position that would serve your clients.**There is a 2-day certification training which is available through KDADS for self-disclosed persons in recovery from addiction/abuse, who can be trained and work out of a RADAC or treatment provider's office.

Recovery Specialist - A full time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, Mental Health Association, Regional Alcohol and Drug Assessment Center (RADAC), KDADS Licensed Substance Abuse Providers. This position could provide the type of services that the Peer Support Specialist or Recovery Coach (Peer Mentor) would provide but would not

have to disclose being in recovery. They could still enhance available behavioral health services with mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

Care Coordinator-A full time position employed (via contract) by: Community Mental Health Center (CMHC) or Regional Alcohol and Drug Assessment Center (RADAC). This position would work with ISOs to connect clients to the necessary behavioral health services. They would help “fill the gaps” in the current system, such as provide additional case management and care coordination to enhance the effectiveness of services, keep clients connected to treatment/services, convene multi-discipline teams to staff cases, etc. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

3. The funds can be used for initial office set-up for new positions (if proposing a new position for FY 2027). Allowable expenses include desk, chair, desktop computer, laptop computer, monitor.
4. The funds can also be used to close gaps or cover costs related to behavioral health services/interventions. This would include:

Voucher Funds- These funds can only be used for things related to behavioral health, such as: Assessment fees (e.g., mental health, substance abuse, BIP, SOTP, etc.), Medication and/or Medication Assistance, Group/Treatment co-pays (e.g., BIP, substance abuse, SOTP, Anger Management, etc.), and Transitional Housing. Agencies should explain how they determined the amount requested and specifically what things you would use the funds to pay for. Funds may not be used for non-behavioral health purposes such as gas cards, transportation, food, UA supplies, non-transitional housing, etc.

To determine salaries and other expenses, it is suggested the agency reference the Division of the Budget cost indices to use as a resource for cost determinations [Budget Instructions-FY2027-06.25.2025.pdf](#).

Additional Resources:

Click [here](#) to locate information about the Recovery Oriented Systems of Care.

Click [here](#) to locate information about a list of Consumer Run Organizations.

BEHAVIORAL HEALTH SERVICES

Identify the position(s) your agency will provide with this funding: Select all that apply

- SAP Programs Program Provider
- Cognitive Behavioral Program Programs Program Provider-
- BIP Program Provider
- Peer Support Specialist
- Recovery Coach/Peer Mentor
- Recovery Specialist
- Care Coordinator

Provide detailed information on how the behavioral health funding will be used and provide examples of the population this funding would help:

N/A- The \$7,423.03 in Behavioral Health Grant Funds allocated to Leavenworth County Community Corrections do not support positions, only voucher funds. The voucher funds in FY27 will be utilized to fund allowable expenditures such as Batterer's Intervention Assessments and Groups, transitional housing support, and Mental Health Medication Co-Pays. Providing this voucher funding will reduce barriers associated with inability to pay for BIP participation and Mental Health Medication which can be required conditions of probation. Providing voucher funding for transitional housing is necessary and critical to clients struggling with addiction who need a housing environment conducive to their recovery to avoid risks that would disrupt their sobriety and lead to violations. In FY26, this agency used a competitive opiate grant award to assist in funding the establishment of two Oxford houses in Leavenworth County.

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

In this section the applicant must complete all needed information on this form. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity? Single Multi-County

Host/Administrative Contact Information

Name:

Address:

City/State/.Zip Code:

Email Address:

Phone Number:

Agency Fees Chart

Use the chart below to identify FY 2027 agency/client fees. If the Agency does not assess fees, indicate so with \$0.

	Fee Amount	Frequency (how often assesses)	Additional information if needed
Supervision Fee	\$ 120.00	As needed	Waived if on disability/fixed income and/or struggling
Courtesy Transfer Fee	\$ 0.00	N/A	
Drug Screening	\$ 0.00	N/A	
Drug Screening Confirmation	\$ 25.00	As needed	\$25 per drug
Electronic Monitoring Devices	\$ 0.00	N/A	
Alcohol Monitoring Device	\$ 0.00	N/A	

Budget Information and Document

Budget Workbook can be accessed at this link: [FY27 ADULT Budget Workbook.xlsx](#)
 This is the master budget workbook. It is also important to note the budget must match the allocation.

Payout Funds Line Item(s): Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY 2027, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds? Yes No

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district? Yes No

If Yes, complete the following question.

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Expenditure or In-Kind)**
Expenditure is defined as costs incurred by the agency for goods or services. This can include salaries, rent, utilities, and other operational expenses as well as client services expenses. An expenditure is a visible transfer of funds from the county to the Community Corrections agency. Evidence of the transaction should be found on the financial records submitted to the KDOC.
In-kind is defined as non-cash contributions or donations of goods or services to help operational costs and support programs. This assistance still has a fair market value.
- **Assistance amount, expressed in whole dollars based on expenditures or in-kind contributions of calendar year 2025.**
- **Description/purpose of assistance, categorize the expense by stating the purpose of the client assistance types using the following:**
 - adult intensive supervision,
 - substance abuse,
 - mental health services,
 - employment,
 - residential services,
 - facilities for the detention or confinement,
 - facilities for the care or treatment of offenders

Example of single county documentation,

Expenditure - \$25,000 – Jail Days, facilities for the detention or confinement

Multi-county agencies: In addition to the three bullet points above, include the name of the county.

Example of multi-county documentation,

Cheyenne County

Expenditure - \$20,000.00 – Office rent including utilities from Work Force Development Center, Adult Intensive Supervision

In-Kind- \$1,000.00- vehicle lease, Adult Intensive Supervision

Ellis County

In-Kind - \$53,000.00 – Main Office Rent and Utilities, Adult Intensive Supervision

Expenditure - \$477,674.81 – Salary and Benefits, Adult Intensive Supervision

Wallace County

In-Kind - \$32,000.00 – Mental Health Services, assessment and treatment

Document the county assistance your agency receives.

Leavenworth County Assistance

-In-Kind- rent, utilities, structural maintenance, janitorial, parking services/snow removal, landscaping/mowing, technology support services and infrastructure, payroll services, administrative services (legal, etc.) The county is currently in the process of determining the value of these services.

-Expenditure from General Fund 195- \$153,447.84 for personnel salaries, \$64,755 for employee benefits, \$150,000 for juvenile detention housing contract in wyco, \$20,175.6 for JIAS overtime, and \$12,300 to pay for the JIAS on-call stipend.

-Expenditure from Municipalities Fights Addiction Opiate Settlements Fund 106- \$67,745.6 for FTE Adult Cog position, \$34,309 for FTE benefits.

Submit the Calendar Year 2025 county budget(s) represented in the above documentation.

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2027? Yes No

If yes, identify the other sources.

N/A

FY 2027 Comprehensive Plan Grant Application Adult- Community Corrections

CHECKLIST

In addition to the completion of the Comprehensive Plan Grant application, these additional documents should be submitted with the application:

- Agency Organizational Chart
- FY 2027 Adult Correctional Advisory Board Members list
- [FY 27 Agency Case Plan.docx](#)
- [FY 2027 Community Corrections Comprehensive Plan Signatory Approval Forms.pdf](#)
- Inter-local Agreements if not on file currently with KDOC N/A
- [FY27 ADULT Budget Workbook.xlsx](#)
- Calendar Year 2025 County Budget(s)
- Payout Fund Policy

The complete application and additional attachments should be emailed to kdoc_grant_applications@ks.gov

KEY DATES AND TIMES

FY2027 Application opens and Planning Allocation released	December 1, 2025
Applications Due	March 13, 2026, at 11:59 p.m.
Application Feedback requesting Corrections due to agencies	April 15, 2026
Corrections due back to KDOC	May 1, 2026
Final award letters sent to agencies	May 15, 2026
Payments Expected	before the end of July 2026.



Attachment A

Our internal data does not match the KDOC data provided on page 10. Additionally, Athena is not capable of providing a statistical analysis of risk levels and probation outcomes. While many agencies use those system deficiencies and data reliability issues as an opportunity to state they cannot effectively respond to this inquiry, Leavenworth County can respond at length with data driven metrics due to our own institutionalized internal measurement practices. It should also be noted that there is not a brief explanation of factors which contributed to our agency not meeting the minimum of 3% increase from the previous year's overall success rate as requested. In fact, there are many compounding variables which influence why our agency was unable to meet the states goal of 75% or a 3% increase from the previous year's success rate.

First and foremost, all 35 revocations in FY25 were for medium, high, or very high-risk level offenders per risk level data. None of our revocations were for low or very low risk individuals. This validates our practices and our reliable use of risk assessment instruments. Our data ultimately demonstrates that what is happening in Leavenworth mirrors what the body of research predicts in terms of which population of offenders are appropriate and can be successful on community supervision. Consistent again with the literature, our agencies successful client closures were made up of low, very low, moderate, medium, high, and only three very high-risk individuals in FY25.

Similarly, all clients who successfully completed a cognitive behavioral intervention in FY25 either completed supervision successfully or are still actively and successfully engaged with supervision to this date. Individuals who were referred and did not engage with or complete programs have not been successful. However, there is not enough data in the first year of our agency offering free on-site cognitive educational interventions to claim statistical significance at this time but once again our numbers reflect the positive impacts of these programs on supervision outcomes as demonstrated by the research.

In FY25, 19 of 35 revocation closures were for new offenses. As public safety professionals, our agency stands by all 19 new offense revocations sent to serve their underlying sentences in KDOC facilities. The new offense revocations break down as follows: one new felony for burglary, two new felonies for theft, two new felonies for firearms (one possession of firearm, one shooting), two new felonies for battery (one of which was aggravated), ten new felonies for drug offenses, and two new misdemeanor revocations (one for violating a protection order and the other a plead down drug paraphernalia).

The other 16 of our 35 revocations were conditional violators. In terms of case makeup, four of sixteen conditional violators were assigned to community corrections for non-sb123 cases, the other twelve were sentenced for sb123 supervision. We stand firmly behind fifteen of the sixteen conditional revocations. Unfortunately, one of the sixteen was revoked in a specialty court program for technical violations, behaviors that were otherwise not indicative of criminogenic risk and would not have merited revocation under standard sb123 supervision. Despite community corrections reservations, the decision for his revocation was supported by the team of specialty court professionals and ultimately approved by the Judge of that program.

As for the fifteen conditional revocation closures we stand behind, the entire population struggled with engagement in supervision and failing to report as directed. One of the fifteen never showed up for probation post-sentencing, and no matter how effective or responsive our agency is with evidence-

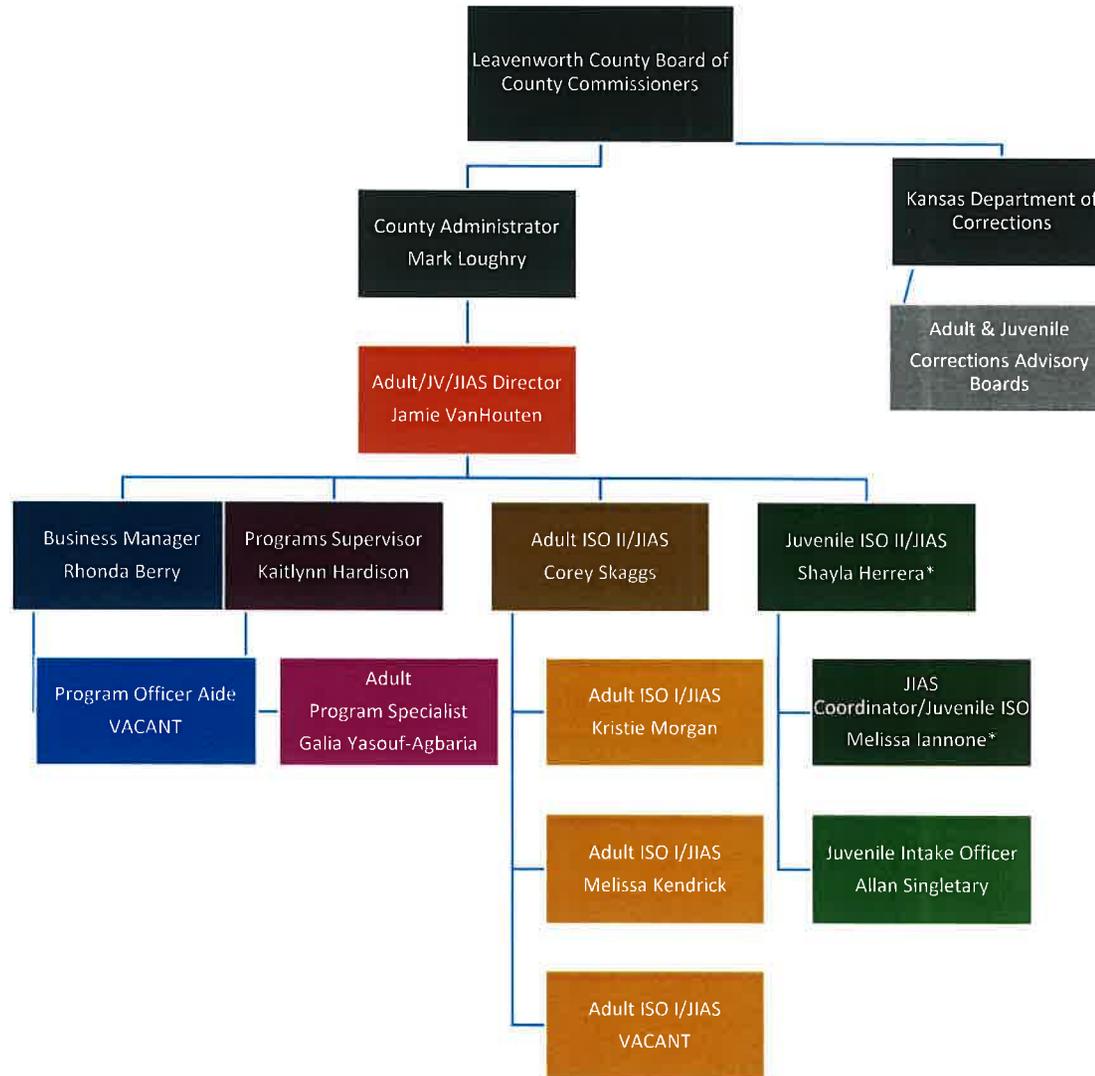
based practices, we have no control or ability to influence positive supervision outcomes if clients do not show up. Additionally, the other fourteen conditional violators experienced intermittent absconding where they showed up after initially being sentenced but would go on the run several times as they all had received graduated sanctions for previous motions to revoke filed for their failures to report and engage with supervision as directed. Again, if clients do not report, we have no control or influence on their success.

Fourteen of the sixteen conditional violators revoked and sent to KDOC were also actively engaged in drug use and unable to make meaningful progress in sobriety or towards a recovery lifestyle. These individuals were severely struggling with their addiction despite the fact that in FY25, it was the first entire fiscal year, in which this agency not only provided free on-site cognitive educational interventions but partnered with our local CCBHC to house on-site morning and evening SB123 groups with provided transportation through Ride LV. In FY25, this agency effectively reduced transportation as a barrier to substance abuse treatment, increased the availability of local approved sb123 responsive substance abuse treatment groups, and offered free evidence-based programming proven to enhance the effectiveness of substance abuse treatment programs by addressing criminal thinking to improve support for client recovery and success on supervision, for the first time in our agency and community's history.

As such, we did as much as we could for the fourteen actively engaged in their addiction without doing the work for them. We can only set clients up for success and salt the oats, we can't force them to drink the water. Unfortunately, we have to draw a line in the sand and say enough is enough after conditional violators go through the graduated sanctions outlined on our agencies evidence-based decision-making grid for responding to behaviors. We also have to put faith in evidence-based practices we have in place, consistently uphold standards for supervision, and place public safety above all else. Ultimately, regardless of how our numbers look superficially, we stand by our FY25 revocation rate. We also acknowledge that revocation rate is not a valid measure of the success in our agency, or any agency- for that matter, despite it being the only metric measured by KDOC.

Per the KDOC data provided on page 10, Leavenworth County closed 92 cases in FY25. This is not only incorrect, it does not include 35 courtesy supervision cases closed by this agency in FY25. When considering the outcomes of those 35 courtesy supervision cases, the total number of closures for FY25 becomes 125. When you compare our number of revocations from the total number of closures KDOC data includes to our total number of closures for FY25 that includes the work our agency provided for those 35 courtesy case closures, our revocation rate reduces dramatically. KDOC provided data states that Leavenworth had 36 total revocation closures out of 92 total closures for FY25 putting our agency revocation rate at 39.1%. This insinuates that 40% of all closures end up in prison. However, that data is not only misleading, it is incorrect when compared to our internal spreadsheets, hard files which allow for reliable checks and balances, and again, it does not include the 35 courtesy supervision closures. If you include those courtesy case closures in the overall number and accurately account for our FY25 revocation closures, our agency revocation rate is actually at 28%. This can be verified by dividing 35 (the number of actual revocation closures) by 125 (the total number of agency closures in FY25 including courtesy supervision closures). Seventeen of the 35 courtesy supervision cases closed and returned in FY25 were successful. The other eighteen of the 35 courtesy supervision cases closed and returned to their originating counties were administratively or unsuccessfully termed out. Including credit for all agency closures demonstrates a more accurate picture of supervision success in Leavenworth County.

FY27 Leavenworth County Community Corrections Organizational Chart



*Shayla and Melissa are both trained in LSCMI/WRNA and may take adult overflow cases but are not paid out of the adult budget, for this work they are paid out of the county 10% each.

FY 27 AGENCY CASE PLAN

AGENCY NAME:	Leavenworth County Community Corrections		
PLAN TYPE:	AISP		
PRINCIPLE:	Skill train with directed practice (use cognitive behavioral methods).		
	GOAL #1	BARRIERS	SUPPORT ENTITIES
	In FY27, agency will work to engrain the process of making referrals to MRT, Seeking Safety, Crossroads Curriculum, and Interactive Journaling interventions to address criminal thinking errors and improve prosocial cognition during the initial case planning process.	Maintenance goal, one year was not enough to embed the importance of early referrals to cog. Scheduling conflicts.	ISOs, Program Provider, Supervisors, Director
	IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
	We are implementing this goal again as we need more data on program impacts, but also due to the dilution of the goal in FY26 due to staffing shortages and medical leave of the facilitator, and the three month disruption in cognitive behavioral services which we do believe make a difference.		
	ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
	1. Share two years of data to demonstrate cog program participations impact on supervision outcome during PPPS week in July with staff.	Director	7/31/26
	2. During our weekly Wednesday group supervision orientation, program provider will introduce herself and articulate what programs we offer and their value to plant the seed and normalize programs as a part of our standard supervision practice, identifying specifically how it differs from regular treatment and can assist clients in developing more helpful tools and perspectives.	Facilitator	Weekly
	3. Within 7 days of completing initial risk assessment, ISO will identify clients who are appropriate for cognitive education programs offered in-house and put them on the program providers radar.	ISOs	Ongoing
	4. At client's initial case planning session, ISO will discuss which cognitive intervention referred is the most appropriate to help them achieve their goals and address criminogenic needs, tying it all together to improve their buy-in and understanding while making it relevant.	ISOs	Ongoing
	5. Each month facilitator will share the upcoming month's schedule of programs starting, sharing rosters with staff so they can reinforce program engagement and participation with clients.	Facilitator, ISOs	Monthly
	6. Prior to the start of a new program, program provider will prepare and mail letters to referred clients to notify them of upcoming groups as well as their start times, dates, location, and expectations.	Facilitator	Ongoing
	7. Each week program provider will complete contact notes in Athena in regards to each client's attendance, participation, or any concerns so progress is regularly updated and readily available to hold clients accountable and celebrate success in supervision contacts.	Facilitator	Ongoing
	8. When each program commences (whether successfully completed or discharged from program) the program provider will place copies of certificates, discharge summaries, and any relevant homework assignments or documentation in the clients hard file for the ISOs reference as needed.	Facilitator	Ongoing

9. This director will sit in on one session of each program offered at least once per year to conduct observation audits to ensure fidelity of curriculum and quality assurance of service delivery.	Director	Quarterly
10. Quarterly, the supervision team will meet with the program provider to discuss data, program progress, share updates, offer feedback, and review observation audit findings, to monitor goal progress and measure effectiveness of cognitive program services.	Director, Supervisors, Facilitator	Quarterly
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO
PRINCIPLE:	Enhance intrinsic motivation.	
GOAL #2	BARRIERS	SUPPORT ENTITIES
During FY27, utilize compliance incentive raffle program to increase supervision outcomes and long-term behavioral change.	Staff having time to engage in raffle tickets, buy-in from stakeholders, staff struggling to build this into a routine, sustainability of incentive funds, time to get meaningful raffle incentives	ISOs, Supervisors, Director
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
This is a maintenance goal as our first year has been a struggle and the goal was not implemented meaningfully due to our staffing issues and unmanageable caseloads during staff shortages.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE

1. During the initial orientation process have clients fill out our intake incentive idea form for officers to gain a better understanding of what types of rewards will assist in motivating clients throughout supervision and to get to know them more from a human-centered approach to assist in rapport building.	ISOs	Ongoing
2. Each week (or at each office visit) if a client has been compliant on supervision since their last report date, staff will provide their client with a raffle ticket to enter into a raffle of their choice (3 options).	ISOs/Clients	Ongoing
3. At each office visit in which a client is compliant and receives a raffle ticket, the ISO will provide the client with positive reinforcement to provide short term rewards and intentionally remind the client that the more compliant they are in the long term, the greater their chances of winning the raffle prize.	ISOs	Ongoing
4. Each month, the director will pull tickets from the respective raffle box, compiling all tickets for each person together and staffing which of the individuals who have received tickets (for each drawing) would emotionally and behaviorally benefit the most from winning the prize (in terms of return of investment to avoid rewarding the same individuals over and over again or providing a raffle prize to an inactive client or one who is pending revocation).	Director/ISOs	Monthly
5. Once drawing winners are selected, ISOs will provide the raffle prize to the client (or for mystery box, go get the individualized prize as the mystery is more about who the client is and what means the most to them) and take a photo of the incentive with the client to post on our compliance wall, as well as provide positive reinforcement about the prosocial behaviors and progress made on supervision.	ISOs	Monthly
6. After each office visit, ISOs will document raffle tickets and any raffle incentives received in ATHENA and place copies in the clients hard.	ISOs	Ongoing
7. Each month the director will total up how many clients received raffles and which raffle options received the most tickets to quantitatively track compliance on supervision.	Director	Monthly
8. Each quarter during quarterly file audits, client records will be checked to verify staff compliance with documentation of incentives and reinforcement of positive behavior change.	Director	Quarterly
9. At the end of the year the director will cross-reference revocation and successful closure data with the raffle incentive program data to identify if any impact is made through our incentive raffle effort.	Director	10/1/27
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3rd QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS

KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
		<input type="checkbox"/> YES <input type="checkbox"/> NO
KDOC FEEDBACK		

FY 2027 Community Corrections Comprehensive Plan Signatory Approval Forms

Agency Name: Leavenworth County Community Corrections

Agency Director: Jamie VanHouten

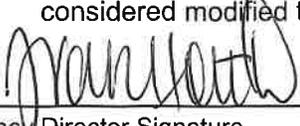
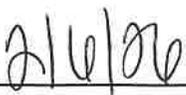
My signature certifies that I did assist in the development, completion and review of the agency's Comprehensive Plan, Budget Summary and Budget Narrative attached hereto. I further certify that:

1. The plan, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections (KDOC).
2. The plan, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines.
3. The agency is willing to actively plan for implementing the consistent set of statewide policies to help guide the supervision and revocation process of probationers on Community Corrections Supervision.
4. The agency will provide timely, complete and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC.

Furthermore, my signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2026 through June 30, 2027 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. Utilize grant funds for the development, implementation, operation and improvement of community correctional services pursuant to K.S.A. 75-5291 through 75-52,113 and amendments thereto, as submitted in the attached comprehensive plan funding application.
2. Assume the authority and responsibility of funds received through KDOC and ensure compliance with all applicable Federal and State laws, Regulations and KDOC Financial Rules, Guidelines and Reporting Instructions. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
3. Acknowledge that the use of state grant funds is prohibited for out of state travel and training. All costs associated with non-compliance under this section shall be the responsibility of the Host County.
4. Acknowledge that if in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriate to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.
5. Comply with KDOC Community Corrections standards, policies, and procedures.
6. Follow all applicable state and federal laws related to confidentiality of client information. This provision is not intended to hinder the sharing of information where necessary to affect delivery of services when undertaken in compliance with applicable laws.
7. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise of KDOC, its employees, and/or its contractual agents.

8. Not consider employees or agents of the Grantee as employees or agents of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, worker's compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees or agents in work authorized by the comprehensive plan.
9. Submit problems or issues regarding the terms of this grant in writing to the KDOC Deputy Secretary of Community Based Services for final review and resolution.
10. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.

Agency Director Signature Date

Advisory/Governing Board Chairperson Signature Date

Address: 601 S. 3rd Street, Suite 2007, Leavenworth KS 66048

Phone: 9137584001 Email: jsherley@lvsheriff.org

Board of County Commissioners Chairperson (Host County Only) Signature Date

Address: 300 Walnut Street, Leavenworth KS 66048

Phone: 9136840417 Email: _____

County: Leavenworth

Multi-county agencies shall obtain the signature of the County Commission Chairperson of EACH county, unless either of the following is true:

- ✓ The counties have entered into an Inter-local Agreement that specifically states that the host county commission chairperson can sign for all counties. If so, only the signature of the host county commission chairperson is necessary.
- ✓ The counties have entered into an Inter-local Agreement that bestows the counties' governing authority onto the community corrections advisory board. If so, no county commission chairperson signature is required.
- ✓ Inter-local Agreements should be submitted with this application if not on file currently with KDOC.

Please use the following page if additional County Commission Chairperson signatures are required for your agency

FY27 Adult Comp Plan Grant Budget

Supplies	\$ 1,572.00
Office Supplies	\$ 1,572.00
Agency Operations	\$ 8,780.76
Building Security	\$ 2,750.00
Building Insurance	\$ 1,700.00
Vehicle Insurance	\$ 1,000.00
Vehicle Maintenance	\$ 1,700.00
Copier Maintenance	\$ 1,080.76
Culligan Water Filtration	\$ 550.00
Client Services	\$ 11,423.12
<i>BIP Treatment/Groups- BH</i>	<i>\$ 3,600.00</i>
<i>BIP Evaluations- BH</i>	<i>\$ 1,000.00</i>
<i>MH Medication Management- BH</i>	<i>\$ 973.03</i>
<i>Transitional Housing Assistance- BH</i>	<i>\$ 1,850.00</i>
Transportation Assistance	\$ 850.00
Client Incentives	\$ 3,150.09
Communications	\$ 3,067.52
Cell Phones	\$ 3,067.52
Salary & Benefits	\$ 418,165.52
Admin Salary	\$ 64,753.52
Admin Benefits	\$ 30,994.52
Non-Admin Salary	\$ 218,213.84
Non-Admin Benefits	\$ 104,203.64
Training/Travel	\$ 2,750.00
Registration	\$ 1,500.00
Lodging	\$ 500.00
Fuel	\$ 250.00
Meals	\$ 500.00
Total	\$ 445,758.92
Allocation	\$ 445,758.92
<i>BH Portion of total allocation</i>	<i>\$ 7,423.03</i>

**Community Corrections
FUND 195**

Community Corrections/ Former JDC	Approved 2024 Budget	Approved 2025 Budget	Approved 2026 Budget	Proposed 2027 Budget	<i>Narrative Summary</i>	
Current Personnel	\$ 159,178.24	\$ 153,447.84	\$ 184,568.00	\$ 184,568.00	For FY27, Community Corrections is requesting \$481,147.22. This year, we are requesting \$184,568 for Personnel Services and \$71,579.22 for Employee Benefits.	
Total PERSONNEL SERVICES	\$ 159,178.24	\$ 153,447.84	\$ 184,568.00	\$ 184,568.00		
Contractual						
Juvenile Housing Contract with WYCO JDC	\$ 150,000.00	\$ 140,000.00	\$ 225,000.00	\$ 225,000.00	Thus, the total amount requested for staffing is \$254,462.74 which covers a portion of salaries for nine county employees. As of FY26 we include call back pay for JIAS overtime and the weekly stipend for on-call service in personnel/salaries as well. The rate for stipend pay has not increased since FY21 and stays consistent each year. Similarly, the calculation for JIAS related overtime has been maintained since FY25 as we anticipate staying within budget for that line item. In FY27, we are requesting \$225,000 for the second year in a row for our Juvenile Detention Housing Contract. We anticipate costs to stay consistent and potentially even increase in the future due to changes in legislation. In For reference, the FY21 and FY22 the budget to cover this contract was \$250,000. In FY24 our actual costs for this line item were \$219,390. We came under that amount in FY25 but do not expect that to continue in FY26 as mentioned above. Overall, our funding request for FY27 is less than a 1% increase over our FY26 budget.	
Stipend 24/7 on call	\$ -	\$ 12,300.00				
JIAS Service Calls	\$ 19,416.00	\$ 20,175.60				
Training/Leadership Development	\$ -					
Drug Testing						
Security	\$ -					
Rent	\$ -					
Education (202)						
Physicals (206)						
Service Calls (207)						
Service Contract (208)						
Travel (211)						
Misc (212)						
Insurance (251)						
Utilities (290)						
Postage (291)						
Total Contractual	\$ 171,300.00	\$ 169,416.00	\$ 225,000.00	\$ 225,000.00		
COMMODITIES (3)						
Office Supplies (301)						
Building Expense (302)						
Forms (303)						
Staff Uniforms (313)						
Health, Hygeine, Snacks (390)						
Janitorial (391)						
Recreation (393)						
Juvenile Clothing Uniforms (394)						
Furnishings (395)						
Equipment (396)						
Securtiy (398)						
Total Commodities	\$ -					
CAPITAL OUTLAY (4)						
Benefits for Current Personnel	\$ 54,801.76	\$ 64,755.00	\$ 70,317.00	\$ 71,579.22		
Benefits Total	\$ 54,801.76	\$ 64,755.00	\$ 70,317.00	\$ 71,579.22		
Community Corrections TOTAL	\$ 383,396.00	\$ 383,396.00	\$ 479,885.00	\$ 481,147.22		

GENERAL OPERATING FUND

Juvenile Detention

195

DEPARTMENT / DIVISION SPENDING SUMMARY

EXPENDITURES	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PROJECTED	2026 BUDGET
SALARIES	\$137,691	\$173,505	\$219,147	\$193,000	\$162,630	\$ 152,092
Contractual Services	\$8,751	\$9,296	\$8,955	\$32,476	\$32,476	32,476
Commodities	\$15,820	\$123,220	\$219,390	\$140,000	\$200,000	\$ 225,000
Transfer to Employee Benefits	\$43,139	54,094*	54,802*	64,755*	64,756*	70,317**
Total	\$ 205,401	\$ 360,115	\$ 502,294	\$430,231	\$459,862	\$ 479,885

VanHouten, Jamie

From: Swigart, Monica
Sent: Thursday, February 5, 2026 5:03 PM
To: VanHouten, Jamie
Cc: Gillaspie, Jenna; Stein, Ashley; Swigart, Monica
Subject: Final Payouts
Attachments: Employee Handbook Personnel only Ammended 7-22-22.pdf; Sick leave policy update Jan 2025.pdf

HR Team – chime in if you see anything out of place 😊

Jamie – Please see the attached Employee Handbook for the full policies, however I have compiled the below snippets that pertain to final payouts at time of separation.

When a Leavenworth County Employee separates employment, they are potentially eligible to be paid out the below:

1. Vacation Leave (pg 11)
 - a. Accumulated vacation leave balance will be paid to an employee leaving county employment based on the balance at the effective date of separation. Leave will be paid out on the final check.
2. Sick Leave (pg 12-13) This policy was amended in 2025, see attachment as handbook has not been updated yet.
 - a. Any employee who leaves employment with the County in good standing, for other than retirement, with at least 100 hours of accrued sick leave will be allowed to sell back any unused balance of sick leave based on a reimbursement rate chart.

100 – 400 Accrued Hours	401 - 1250 Accrued Hours
20% Reimbursement Rate	25 Reimbursement Rate
 - b. Employees retiring from the County would be eligible for the above Sick Leave options but would also be offered the ability to convert sick leave to retiree benefits if they have in excess of 400 hours. On a one for one basis retirees may convert their unused sick leave, up to 1250 hours, to a cash value based on current pay to offset the cost of County provided retiree health benefits.
3. Final Payout (pg 24)
 - a. An employee who separates from service shall receive pay for all hours of accrued vacation/annual leave and accrued holidays. All final payroll distributions will be issued in the manner elected in the current payroll platform.

Monica Swigart, SPHR
HR Administrator
Leavenworth County Human Resources
300 Walnut Ste 104
Leavenworth, KS 66048
913-297-5927
mwigart@leavenworthcounty.gov

Leavenworth County Request for Board Action

Date: March 4th, 2026

To: Board of County Commissioners

From: Community Corrections

Department Head Approval: Jamie VanHouten, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve application for FY27 Juvenile Comprehensive Plan

Recommendation: Approve applications for KDOC Juvenile Grant Funds.

Analysis: The grant we are requesting approval for is our annual comprehensive plan that covers the cost of Juvenile Intensive Supervision Probation, Case Management, and Juvenile Intake and Assessment Services.

Alternatives: N/A

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Completed Application

FY 2027 Comprehensive Plan Grant Application

Juvenile Services



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OPPORTUNITY INFORMATION

Pursuant to KSA 75-7038, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of juvenile community correctional services. Funding under this award will serve to support local community corrections agencies and service providers in promoting public safety, holding juveniles accountable for their behavior, and improving their ability to live more productively and responsibly in their community.

Submission Open Date: December 1, 2025

Submission Close Date: March 13, 2026, 11:59pm

Submission Information: The complete application and additional attachments should be emailed to the following address: kdoc_grant_applications@ks.gov

Other Submission Requirements: To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Exceptions may be given on a case-by-case basis. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

In the event of a change to the submitted grant application KDOC must be notified thirty days prior to the change taking place. The agency must complete this form: [Grant Revision Request](#) and receive approval prior to the change

FUNDING INFORMATION

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Total Amount Opportunity Funding:	\$26,146,624.00
Graduated Sanctions: (JIAS, IIP, JISP/CM)	\$25,347,204.00
Delinquency Prevention	\$799,420.00

JUVENILE COMMUNITY CORRECTIONS ALLOCATIONS

[FY27 Juvenile Planning Allocation.pdf](#)

TECHNICAL ASSISTANCE SESSION



AC/DIRECTORS' MEETING
December 4th via [Zoom](#)

Additional Questions: For questions or assistance with the requirements of this funding opportunity, the applicant should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Contact Information

Tara Newell, Director of Grants

(785) 221-3611 tara.newell@ks.gov

Jennifer Smallback, Accountant II

(785-)746-7484 jennifer.smallback1@ks.gov

James Johnson "JJ", Program Consultant II-Delinquency Prevention

(785) 940-1156 James.Johnson2@ks.gov

Kevin Knak, Program Consultant II-JIAS

(785) 746-7531 kevin.knak@ks.gov

Kelly Rodriguez, Public Service Executive I-JISP

(785) 338-0015 kelly.rodriquez@ks.gov

Haley Harshaw, Program Consultant II-JISP

(785) 260-4936 haley.harshaw@ks.gov

Teressa Schumacher, Program Consultant II-JISP

(620) 660-1514 teressa.schumacher@ks.gov

Laura Parker, Program Consultant II-JISP

(785) 249-9363 laura.parker@ks.gov

Megan Bradshaw, Program Consultant II-IIP

(785) 559-9618 megan.bradshaw@ks.gov



FY 2027 JUVENILE COMPREHENSIVE PLAN GRANT APPLICATION

APPLICATION INFORMATION

Grant Application Name:

Award Amount Requested:

Contact Information

Executive/Administrative Contact

Name:

Title:

Email Address:

Phone Number:

Programs Reporting Contact

Name:

Title:

Email Address:

Phone Number:

Fiscal Reporting Contact

Name:

Title:

Email Address:

Phone Number:

JUVENILE AGENCY PROFILE

Agency Locations

	Main Office	Satellite Office 1	Satellite Office 2
Address Line 1	520 S. 2nd Street		
Address Line 2			
City/State/Zip	Leavenworth, KS 66048		
Phone Number	913-684-0775		

Agency Leadership

Governing Authority Information

List the information of the individual that has direct oversight of the community corrections agency, to include hiring/firing of staff.

Name:

Title:

Address:

City/State/Zip Code:

Email Address:

Phone Number:

Organizational Chart

Submit a copy of your agency's organizational chart. This chart must provide the staff positions, names, and percentage of time spent per program example: (John 50% AISP, 30%JISP, 20% JIAS).

Juvenile Corrections Advisory Board,

Submit the FY27 Members List of the Juvenile Governing/Corrections Advisory Board. The attachment must provide all the requested information for each member who will serve during the current fiscal year. KSA 75-7044 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include the four other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority.

DELINQUENCY PREVENTION PROGRAMS

This section focuses on Delinquency Prevention services. Agencies that utilize prevention funding should state the need and goal of the program(s) in FY 2027.

Will your agency utilize the allocation to fund prevention services? Yes No

Utilize [FY 2027 Juvenile Delinquency Prevention Program Request](#) to provide details for each program for which funding is being requested. A separate form must be completed for each program and submitted along with the application.

Please identify the name of the Juvenile Delinquency Prevention Programs your agency is requesting.

Program Name:

Program Name:

Program Name:

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

The intent of this section is to identify if the agency operates an intake and assessment program and describe community partners. The last full fiscal year's data should be used to identify the program participation rate.

FY 2025 Outcomes

What entity is responsible for operating JIAS in the applicant's judicial district?

- Community Supervision Agency
- Sub-Contracted Agency
- Both

Note: Sub-Contracted Agency is defined as a private entity that is paid, through a contractual agreement, to provide Intake Services.

If Sub-Contracted complete the below information.

Agency Name:

Address:

City/State/Zip Code:

Agency Contact Person Name:

Phone Number:

Email Address:

How many intakes were conducted in FY 2025?

How many youth who completed an intake in FY 2025 were referred for services?

Note: "Referrals for services" are optional referrals to local service providers for assistance or support for youth &/or family such as substance abuse, anger management, mental health etc.

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

JIAS Notice to Appear (NTA) Process

Is law enforcement in the agency's judicial district utilizing the Notice to Appear (NTA) process pursuant to KSA 38-2330? Yes No

Does your agency serve a multi-county district? Yes No

Are all counties utilizing the NTA process? Yes No

List the names of counties not utilizing the NTA process?

N/A

Are all the law enforcement agencies utilizing the NTA process? Yes No

List the names of law enforcement agencies not utilizing the NTA process.

N/A

JIAS Programming

Does your juvenile intake provide an expanded operation or service? Yes No

Identify the expended operation or service. Select any that apply.

- Case Management
- Substance Abuse Testing
- Cognitive-Based Programs
- Electronic Monitoring
- Attendant Care
- Other

If other, was selected for expended operations or services, define.

YJRC evidence-based cognitive intervention programs, day reporting, community service work, etc.

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

Racial/Ethnic Disparities (R/ED)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Currently, we are not tracking RED in-house, and we rely on KDOC reports. However, for geographic concerns, JIAS is able to partner with LEO to provide on-site JIAS NTA services at each local police station if transportation barriers arise. All Community Corrections JIAS staff completed the Implicit Bias training, Gender Responsivity, and a Trauma-Informed Approaches training as well. As always, we remain open to feedback in regard to any additional efforts we may need to take, to further reduce potential disparities within our program.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

N/A- we rely on DOC data reported to us every 3 years.

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2025 Juveniles ISP Case Closure along with the definitions. Use this information to answer the questions below regarding your agencies FY 2025 Outcomes.

FY 2025 Outcomes

Juveniles ISP Case Closure, closure definitions used to determine successful versus unsuccessful discharges from probation.

Successful case closures include only those cases closed, when the youth have no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.

Unsuccessful case closures include only those cases closed when the youth has pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

FY2025 Juvenile Case Closure Chart

Successful or Unsuccessful FY 2025			
Judicial District	# Successful	# Unsuccessful	Success Rate
1st	14	6	70.00%
2nd	16	0	100.00%
3rd	29	6	82.86%
4th	4	9	30.77%
5th	8	11	42.11%
6th	8	0	100.00%
7th	14	3	82.35%
8th	24	2	92.31%
9th	7	5	58.33%
10th	52	26	66.67%
11th - Cherokee & Labette Co.	10	3	76.92%
11th - Crawford Co.	5	3	62.50%
12th	9	0	100.00%
13th	27	5	84.38%
14th	9	1	90.00%
15, 17, 23rd	31	5	86.11%
16th	28	17	62.22%
18th	132	45	74.58%
19th	7	1	87.50%
20th	16	6	72.73%
21st	11	1	91.67%
22nd	14	2	87.50%
24th	10	0	100.00%
25th	16	7	69.57%
26th	14	3	82.35%
27th	9	4	69.23%
28th	27	7	79.41%
29th	27	25	51.92%
30th	8	1	88.89%
31st	2	0	100.00%
Total	588	204	74.24%

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

Use the FY2025 Juvenile Case Closure Chart to answer the following questions:

What was your agency's rate for successful probation completion rate in FY 2025? Response should be expressed as a percentage.

What is your agency's target rate for successful probation completion rate in FY 2027? Response should be expressed as a percentage.

What factors attributed to the percentage of success?

The FY25 Juvenile Case Closure Chart data is incorrect. The 1st Judicial District is not represented as two separate Juvenile Agencies (see the 14th Judicial District for reference). In Leavenworth County alone, our agency closed 23 cases in FY25. Fifteen of our 23 cases were successful. For comparison, our success rate in FY24 was 47%, as such we saw an 18% increase in overall successful case closures between fiscal years. Variables that increased our agencies success include: increased parental engagement, increased availability of cognitive education interventions (YJRC programs), and improved collaboration with local treatment providers at The Guidance Center and Clinical Associates.

What was a common driver causing the unsuccessful percentage?

Common variables of unsuccessful closures include: AWOL, lack of parental support for treatment services, delay in availability of mental health services (waitlists), and youth living out of county or in DCFS/COC custody in placements.

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

Of the successful probation completion on FY 2025, how many discharged early with discharge credit?

9

How many youth completing probation during FY 2025 met program hours in accordance with their Youth Level of Service (YLS) risk level per Standard CSS-04-103? 17

Racial/Ethnic Disparities (R/ED)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Currently, we are not tracking R/ED in-house, and we rely on KDOC reports regarding R/ED in our community. However, for geographic concerns, JISP/CM staff are able to conduct visits in the field and transport youth if transportation barriers arise. All Community Corrections JISP/CM staff have completed the Implicit Bias training, Gender Responsivity, and Trauma-Informed Approaches training as well. As always, we remain open to feedback in regard to any additional efforts we may need to take, to further reduce potential disparities within our program.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

N/A- we rely on DOC data reported to us every 3 years.

INTERMEDIATE INTERVENTION PROGRAM (IIP)

The intent of this section is to identify the entity responsible for operating IIP. Then, using the last full FY 2025 Outcomes

Pursuant to KSA 38-2346, what entity is responsible for operating IIP in the agency's judicial district?

- Juvenile Intake and Assessment (JIAS)
- Community Supervision Agency
- Court Services
- Judicial District does not meet the statutory requirements of KSA 38-2346

Note: The most recent copy of the district's signed IIP agreement must be submitted with the agency plan.

If your agency serves a multi-county district, are all counties participating in the IIP program?

Yes No

List the agencies that are not participating in the IIP program.

N/A

Identify the number of youth whose IIP was extended.

Of those youth whose IIP was extended, how many were extended for evidence-based program completion?

Of those youth whose IIP was extended, how many were extended due to non-substantial compliance?

INTERMEDIATE INTERVENTION PROGRAM (IIP)

Racial/Ethnic Disparities

Utilizing agency data for FY 2025 Juvenile IIP provide a breakdown of cases by gender, race, and ethnicity. fiscal year's data, identify the program participation rate.

Instructions: Please complete the PRE-file and/or POST-file data fields below based upon which types of cases are supervised by your IIP program. Enter the total number of cases in the first column on the left.

PRE-File Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
POST-File Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
8	5	3	0	8	0	0	0	8
Total Number of ALL Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
8	5	3	0	8	0	0	0	8

Comments:

IIP did not begin in Leavenworth County until April of 2025.

Considering the data provided and other IIP collected locally, does your data support the statement, "Diversions are offered to minority youth at the same rate as non-minority youth". If so, describe.

No. Only non-minority youth have participated in IIP.

PROGRAMMATIC CHANGES

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively and/or negatively impacted your successful implementation of the FY 2026 comprehensive plan. Discussion should include any impact observed by judicial or prosecutorial decision, staff turnover, policy or procedure changes, new or discontinued services, etc.

Identify and describe how changes impact your agency in FY 2026.

This community and agency has historically struggled with our juvenile outcomes. Between FY24 and FY25 our outcomes improved by 18%. Currently, our outcomes are at 76% as of February 2026. We believe our positive results are correlated with our juvenile cognitive program services offered in the Youth Justice Resource Center, which offers targeted interventions to support program hour completion. Family engagement training, which had a significant impact on how we bring families in to support youth with supervision goals also made a positive impact. In addition to the above factors, in FY25 we received a CPJJ award to expand our YJRC services and fund a full time adolescent mental health clinician employed by The Guidance Center (our local CCBHC) to improve access and efficiency of clinical services to justice and welfare involved youth who are experiencing behavioral health crisis. We call this counselor "Corrections Chris". He can take referrals from JIAS or IIP, with the ability to meet with youth while in the JDC and begin services prior to sentencing so youth have earlier treatment. This has been critical. Our agency is devastated to learn that the CPJJ has been changed to a single use grant award as our county is unable to maintain this funding. Unfortunately, Leavenworth is always at a budget deficit due to large tax exempt entities being the largest employers in this community (the Fort, VA Medical Center, Colleges, and the Prison). While we are proud our agency has seen such a positive increase in successful outcomes of our youth, we are bracing for impact.

Identify and describe the steps taken to address the changes in FY 2026.

In FY26, this agency has been working with the local Mental Health Task Force subcommittee on funding and advocacy to brainstorm other funding options to try to salvage the programs we have built with KDOC funding sources that continue to change and become less stable. We have also expressed our frustration with stakeholders and community/state leaders that Community Corrections went from receiving guidance that by moving from the non-matching competitive grants to CPJJ grants that our access to evidence-based program funding would be more stable and consistent, only for the CPJJ grant to be reduced to a single use funding opportunity. We continue to communicate how disheartening it is that these grants were presented as solutions to community problems, programs were built that solved addressed local issues and improved outcomes for youth, and now we are losing them. We can't do more or even sustain our progress with less resources.

PROGRAMMATIC CHANGES

If changes were not addressed in FY 2026, are there plans to address them in FY 2027. Yes No

If yes, they may be addressed in the Agency Case Plan section.

If no, please explain why they will not be addressed.

We are currently attempting to address program changes that we anticipate due to the loss of CPJJ funding in Q1 of FY27. Please see refer to the above page and agency case plan for additional details.

AGENCY PLAN

In this section agencies are to identify the critical needs or gaps that impact the agency to include client success. Agencies are to identify and briefly explain the needs/gaps of the agency below, whereas specific goals and action steps addressing these needs/goals are created in the Agency Case Plan document.

Agency Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Agency needs encompass the various requirements essential for an agency to operate effectively and achieve its goals. These needs can be categorized into several areas, including strategies to improve client success, refocusing on vision, staff recruitment and retention, financial stability, and operational efficiency.

Does your agency have any agency needs, excluding staffing levels or wages, that will be addressed in FY 2027?

Yes No

Explain why the agency needs will or will not be addressed.

In FY27, this agency will close out our single use CPJJ grant that we received in the fall of FY25. Once the two year grant runs out we will lose funding for one of our Juvenile Program Provider FTEs and funding for our adolescent mental health and addiction clinician FTE funded at The Guidance Center. We anticipate that losing this funding is going to reduce our capacity to provide Youth Justice Resource Center services, reduce our availability of youth cog programming, create a backlog of waitlists, reduce our CCBHCs ability to provide counseling services to justice and welfare involved youth who are struggling with behavioral health crisis, and disrupt all current services that have contributed to our agency increasing our success rates by 18% between FY24 and FY25. Our juvenile success rate has not been this high in a decade and we anticipate losing these resources and disrupting supports funded by CPJJ will diminish our agencies progress. As such, this agency will have to focus on getting creative to reorganize juvenile programming funded by the JCAB grant and look for additional resources to mitigate the impacts of losing the CPJJ funding as an option.

AGENCY CASE PLAN AND PROGRAM QUARTERLY REPORTS

Outcome Measures- Agency Case Plan for Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

To develop the Agency Case Plan, agencies should look at their above-mentioned needs/gaps as well as previous years' outcomes and agency program review feedback. Goals should be created for the agencies identified needs/gaps.

When completing the agency case plan, a minimum of three evidence-based principles for effective interventions are to be selected. Agencies may choose from any of the eight evidence-based principles for effective interventions to develop their goals. Additional goals that are separate from the eight principles may be used once the minimum requirement of three principles has been met.

There is no minimum requirement for the number of action steps within a goal, although agencies should keep in mind that action steps are the SMART steps needed to meet the desired goal.

Agencies are to use the [FY 27 Agency Case Plan.docx](#) to record their goals and action steps. The initial and subsequent submissions of the Agency Case Plan to include Quarterly Outcome Reports will be made through SharePoint. The initial submission of the Agency Case Plan is due 3/13/2026. As a result of correspondence with your regional contact and/or progress or lack thereof on an existing goal, subsequent modifications to the Agency Case Plan will be accepted up until 5/1/2026. After 5/1/2026 the Agency Case Plan will be final and further changes to goals will require grant signatory approval.

The Agency Case Plan should be completed in full and submitted with the application.

Outcome Measures - Delinquency Prevention Programs

On a quarterly basis agency's offering Delinquency Prevention programming will be responsible for monitoring the following information during the year.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
- Percentage of new youth accepted into the program vs. new referrals that match the target population.
- Percentage of youth that successfully completed the program vs. all youth that exited the program.
- Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
 - Percentage of new youth accepted into the program vs. new referrals that match the target population.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program.
 - Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.
 - Percentage of youth/families that are satisfied with the program vs. those that filled out surveys.
- Regarding all populations the agencies will need to identify:
- Number of program participants who have exited the program, both successfully and unsuccessfully.
 - Number of program participants who have successfully exited the program completing the program requirements.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program in FY24.
 - Percentage of youth, from FY26, who maintained the behavioral change 6 months after successful completion vs. youth that successfully completed the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. all youth that exited the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. youth that successfully completed the program:
 - Describe progress made per quarter toward meeting the projected number of youths to be served for the year.
 - Describe what attributed to the progress made on this projection for this period.
 - Identify if the program is on target to successfully meet the projected number of youths to be served for the year.

- Note any modifications made to the program during this quarter that may impact the projected number of youths to be served for the year.
- Explain any significant changes the program has experienced in referrals or referral agencies.
- How many participants were served this quarter that reside outside the program geographic area.
- Note any challenges and successes the program experienced during the quarter.
- Identify the age, race, and ethnicity of each youth.

Outcome Measures- Juvenile Intake and Assessment System

On a quarterly basis agency's offering an JIAS will be responsible for monitoring the following information during the year.

- Total number of NTA's served by law enforcement to youth that were not complied with. Total number of intake events entered in Athena this past quarter.
- Total number of intake events entered in Athena that included criminal offense.
- Total number of intake events entered in Athena that included either JO criteria or CINC criteria. Total number of intake events entered in Athena that included referrals for services?
- Total number of intake events with youth ages 12 to 17 during the last quarter.
- Total number of youth ages 12 to 17 that had a MAYSI-2 completed during the last quarter. Total number of intake events entered in Athena that included a completed KDAI.
- Total number of KDAI's completed where the placement decision was not followed as recommended (i.e., resulting in an Override).
- Total number of intake events entered in Athena involving a Juvenile Individual (i.e., where youth had criminal charges, but could also include both CINC and Juvenile Individual category)
- Total number of intake events entered in Athena involving a Status Offender (i.e., where youth had a Status Offence but could also include CINC criteria)?
- Total number of intake events entered in Athena involving a Child in Need of Care (CINC)? (i.e., would not include criminal charges or status offences)?

Outcome Measures- Intermediate Intervention Program

On a quarterly basis agency's offering an IIP will be responsible for monitoring the following information during the year.

- Number of new participants referrals
- Number of new participants accepted
- Number of participants carrying over from prior quarter •
- Total number of participants for quarter
- Number of participants who exited successfully
- Number of participants of exited unsuccessfully
- Number of MDT referrals
- For those judicial districts not in compliance with K.S.A. 38-2346 a plan of action will be required, identifying the plan to come into compliance with during FY2026.

Documents to collect the above information for Delinquency Prevention Programs, Juvenile Intake and Assessment System, and Intermediate Intervention Program will be provided in the agency SharePoint folder after submission of the grant application.

Outcomes Measure Reporting Due Dates	
1st Quarter	Due on or before October 31st
2nd Quarter	Due on or before January 31st
3rd Quarter	Due on or before April 30th
4th Quarter (Year-End)	Due on or before July 31st *Signatory Approval Required

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

In this section the applicant must complete all needed information on this form. Agencies should read and understand the [KDOC Financial Rules and Guidelines](#). Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments.

Host/Administrative County

Does your agency operate as a single or multi-county entity? Single Multi-County

Host/Administrative Contact Information

Name:

Address:

City/State/.Zip Code:

Email Address:

Phone Number:

Agency Fees Chart

Use the chart below to identify FY 2027 agency/client fees. If the Agency does not assess fees, indicate so with \$0.

	Fee Amount	Frequency (how often assesses)	Additional information if needed
Supervision Fee	\$ 0.00	N/A	
Courtesy Transfer Fee	\$ 0.00	N/A	
Drug Screening	\$ 0.00	N/A	
Drug Screening Confirmation	\$ 25.00	As needed.	
Electronic Monitoring Devices	\$ 0.00	N/A	
Alcohol Monitoring Device	\$ 0.00	N/A	

BUDGET INFORMATION AND DOCUMENT

Budget Workbook can be accessed at this link: [FY27 JUVENILE Budget Workbook.xlsx](#)

This is the master budget workbook. It is also important to note the budget must match the allocation.

Payout Funds Line Item(s): Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY 2027, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted. An upload of the required documentation of payout fund policy, approval, and rationale must be submitted with the grant application.

Is your agency budgeting for payout funds? Yes No

Required Minimum Budget Allocation: A minimum budget amount of \$500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some IIP programs and is encouraged in all programs. This item should be budgeted under Category: Client Incentives using the Line-Item Descriptor: Client Incentives - Court Services. If this has been waived by court service notification, it must be on file with KDOC.

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district? Yes No

If Yes, complete the following question.

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Expenditure or In-Kind)**
 - Expenditure is defined as costs incurred by the agency for goods or services. This can include salaries, rent, utilities, and other operational expenses as well as client services expenses. An expenditure is a visible transfer of funds from the county to the Community Corrections agency. Evidence of the transaction should be found on the financial records submitted to the KDOC.
 - In-kind is defined as non-cash contributions or donations of goods or services to help operational costs and support programs. This assistance still has a fair market value.
- **Assistance amount, expressed in whole dollars based on expenditures or in-kind contributions of calendar year 2025.**
- **Description/purpose of assistance, categorize the expense by stating the purpose of the client assistance types using the following:**
 - intensive supervision,
 - substance abuse,
 - mental health services,
 - employment,
 - residential services,
 - facilities for the detention or confinement,
 - facilities for the care or treatment of offenders

Example of single county documentation,

Expenditure - \$15,000 – Mental Health provider for JISP assessments, • mental health services

Multi-county agencies: In addition to the three bullet points above, include the name of the county.

Example of multi-county documentation,

Cheyenne County

Expenditure - \$500 – Refreshments for youth and parents, Juvenile Intensive Supervision

In-Kind- \$1,000.00- vehicle lease, Juvenile Intensive Supervision

Ellis County

In-Kind - \$53,000.00 – Main Office Rent and Utilities, Supervision including JIAS and IIP.

Expenditure - \$477,674.81 – Salary and Benefits, Supervision including JIAS and IIP

Wallace County

In-Kind - \$32,000.00 – Substance Abuse Services, assessment and treatment

BUDGET INFORMATION AND DOCUMENT

Document the county assistance your agency receives.

Leavenworth County Assistance

-In-Kind- rent, utilities, structural maintenance, janitorial, parking services/snow removal, landscaping/mowing, technology support services and infrastructure, payroll services, administrative services (legal, etc.) The county is currently in the process of determining the value of these services.

-Expenditure from General Fund 195- \$153,447.84 for personnel salaries, \$64,755 for employee benefits, \$150,000 for juvenile detention housing contract in wyco, \$20,175.6 for JIAS overtime, and \$12,300 to pay for the JIAS on-call stipend.

-Expenditure from Municipalities Fights Addiction Opiate Settlements Fund 106- \$67,745.6 for FTE Adult Cog position, \$34,309 for FTE benefits.

Submit the Calendar Year 2025 county budget(s) represented in the above documentation.

Has or will your agency request funding from other sources (e.g., JCAB, Reinvestment, or other state EBP funds, federal grants, private foundations grants, etc.) for FY 2027? Yes No

Describe your agency's projected funding requests. This should include the services the requested funding will be used for. Response should also include the source and amount of request.

JCAB FY26-27, \$291,171.8, \$145,586.4 each year. We established a Youth Justice Resource Center (YJRC) program through the use of JCAB funds in FY20.

FY 2027 Comprehensive Plan Grant Application Juvenile- Community Corrections

CHECKLIST

In addition to the completion of the Comprehensive Plan Grant application, these additional documents should be submitted with the application:

- Agency Organizational Chart- This chart must provide the staff positions, names, and percentage of time spent per program example: (John 50% AISP, 30%JISP, 20% JIAS).
- FY 2027 Juvenile Correctional Advisory Board Members list
- Inter-local Agreements if not on file currently with KDOC
- [FY 2027 Juvenile Delinquency Prevention Program Request](#), to include the Last Fiscal Years Annual Evaluation(s).
- IIP agreement
- [FY 27 Agency Case Plan.docx](#)
- [FY 2027 Juvenile Services Comprehensive Plan Signatory Approval Forms.pdf](#)
- [FY27 Juvenile Budget Workbook.xlsx](#)
- Payout Fund Policy

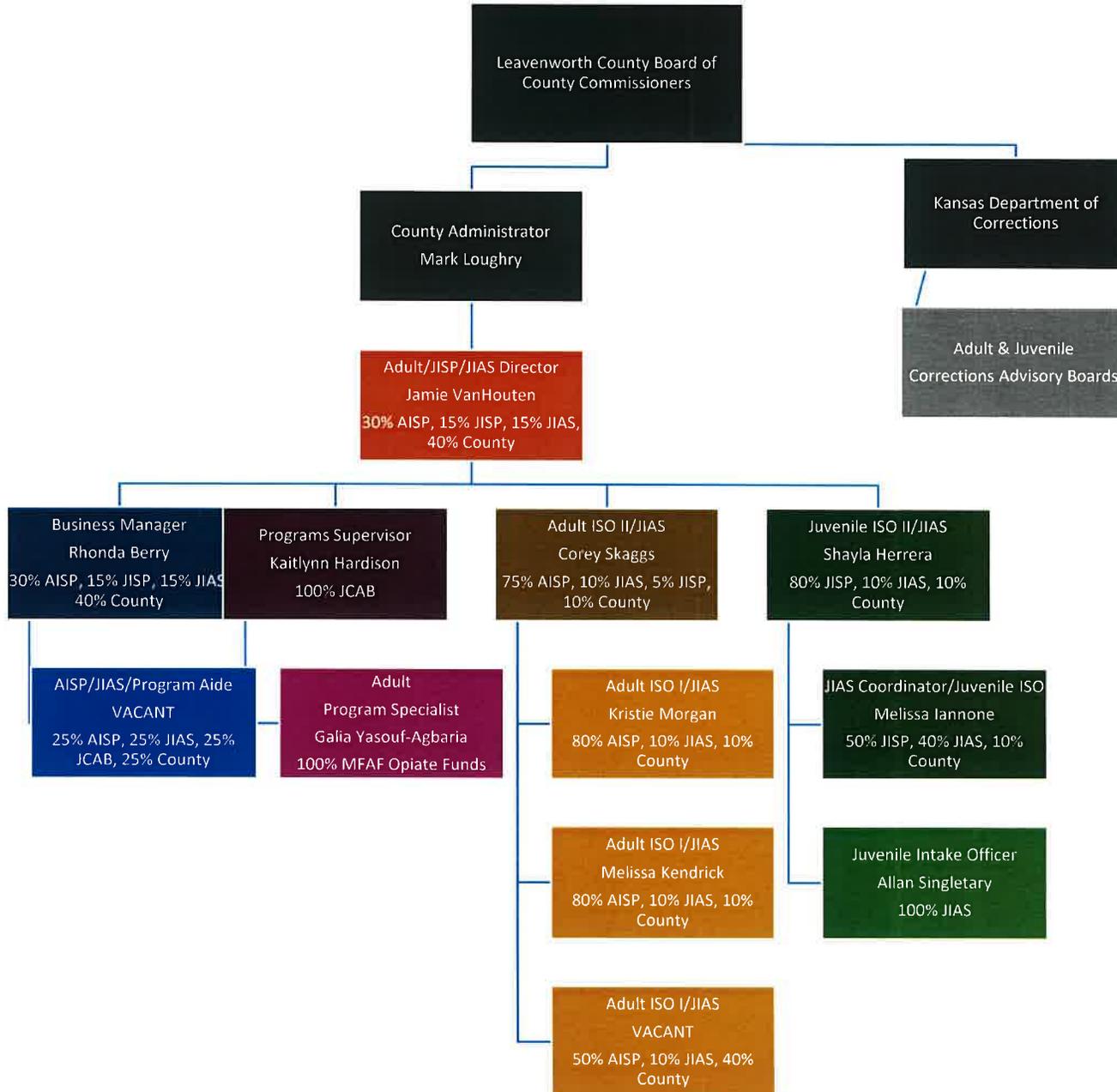
The complete application and additional attachments should be emailed to kdoc_grant_applications@ks.gov

KEY DATES AND TIMES

FY2027 Application opens, and Planning Allocation released	December 1, 2025
Applications Due	March 13, 2026, at 11:59 p.m.
Application Feedback requesting Corrections due to agencies	April 15, 2026
Corrections due back to KDOC	May 1, 2026
Final award letters sent to agencies	May 15, 2026
Payments Expected	before the end of July 2026.



FY27 Leavenworth County Community Corrections Organizational Chart





LEAVENWORTH COUNTY ATTORNEY'S OFFICE

TODD G. THOMPSON

COUNTY ATTORNEY
Leavenworth Justice Center
601 S. Third Street, Suite 3069
Leavenworth, KS 66048-2868

Phone: (913) 684-0899

Fax: (913) 684-1050

Christen Secrest
ASSISTANT COUNTY ATTORNEY

Shawn M. Boyd
Deputy COUNTY ATTORNEY

JOSE V. GUERRA
ASSISTANT COUNTY ATTORNEY

Sarah Ikema
ASSISTANT COUNTY ATTORNEY

Saber Hossinei
ASSISTANT COUNTY ATTORNEY

CHRISTOPHER LYON
ASSISTANT COUNTY ATTORNEY

IMMEDIATE INTERVENTION PROGRAM

The Leavenworth County Attorney's Office hereby establishes the following alternative resolution procedures consistent with the goal of the revised Kansas juvenile justice code (RKJJC) set forth in K.S.A. § 38-2301. In accordance with K.S.A. § 38-2346(a), minors subject to the RKJJC may be eligible to participate in the Immediate Intervention Program (IIP). The criteria for eligibility and operating procedures below are consistent with the provisions of K.S.A. 38-2346, to the extent that the statutory authority does not run afoul with the separation of powers doctrine. Alternatively, minors who are not eligible for IIP, may be eligible to apply for diversion, which is a separate and distinct alternative resolution procedure through the Leavenworth County Attorney's Office in consideration of the principles set forth in *State v. Greenlee*, 228 Kan. 712, 717, 620 P.2d 1132 (1980).

Upon receipt of a case submitted by a law enforcement agency to the Leavenworth County Attorney's Office involving a minor subject to the RKJJC, the Leavenworth County Attorney or designee, shall determine whether at least probable cause exists that a crime has been committed by the minor. If probable cause is found, the minor may participate in the IIP if eligible under the guidelines below. The Court Services Office for the First Judicial District shall supervise cases subject to the policies set forth herein for the immediate intervention program.

- A. Immediate Intervention Program** – In collaboration with the director of juvenile intake and assessment services, and input from representatives from the Court Services Office for the First Judicial District and the Department for Children and Families, the following guidelines are adopted for pre-filing IIP and post-filing IIP. The following criteria shall establish whether a minor may be eligible to participate in the IIP before the filing of a complaint or after the filing of a complaint in district court.

a. Pre-filing IIP

- i. Minors subject to the RKJJC who have been reported by a law enforcement agency to have committed an act in violation of K.S.A. § 41-727 and 79-3322(m) or (n), may be eligible as long as the minor has not: (1) been adjudicated previously for a violation of K.S.A. § 41-727 or 79-3322(m) or (n); or (2) has not participated previously in an IIP for a violation of K.S.A. § 41-727 or 79-3322(m) or (n).

b. Post-filing IIP

- i. Minors subject to the RKJJC who have been reported by a law enforcement agency to have committed an offense, which if committed by an adult would constitute the commission of a misdemeanor in violation of K.S.A. § 21-5706, may be eligible as long as the minor has not: (1) been adjudicated as juvenile offender previously; or (2) has not participated previously in an IIP.
 - ii. The Leavenworth County Attorney or designee shall determine on a case-by-case basis whether a minor subject to the RKJJC who has been reported by a law enforcement agency to have committed an offense, which if committed by an adult would constitute the commission of a misdemeanor in violation of Article 58 of Chapter 21 of the Kansas Statutes Annotated is eligible to participate. The minor may not be eligible if the minor has: (1) been adjudicated as juvenile offender previously; or (2) has participated previously in an IIP.
 - iii. The Leavenworth County Attorney or designee shall determine on a case-by-case basis whether a minor subject to the RKJJC who has been reported by a law enforcement agency to have committed an offense, which if committed by an adult would constitute a violation of K.S.A. 21-6203, is eligible to participate. The minor may not be eligible if the minor has: (1) been adjudicated as juvenile offender previously; or (2) has participated previously in an IIP.
- c. Minors who have not participated in an IIP or who have no prior adjudications, may not be eligible for pre-filing or post-filing IIP if the Leavenworth County Attorney's Office receives more than one case by a law enforcement agency listing the minor as a suspect of a crime. If the Leavenworth County Attorney or designee determines probable cause

exists that the offense was committed by the minor in at least two of the cases received, the minor may not be eligible to participate in a pre-filing or post-filing IIP.

- d. Even if the offense is one of the violations listed above, minors who have not participated in an IIP or who have not been adjudicated in the past, may not be eligible for pre-filing or post-filing IIP if the reports received by the law enforcement agency include more than one offense.
- e. The Leavenworth County Attorney, or designee, reserves the right to override any of the criteria of eligibility depending on the circumstances, and authorize a minor to participate in IIP or preclude a minor from participating in IIP.
- f. Pre-filing and Post-filing IIP shall be administered and supervised by the Court Services Office for the First Judicial District. The Court Services Office shall comply with the Standards for Immediate Intervention Programs issued by the Office of Judicial Administration.
- g. To the extent that it is feasible and applicable under the circumstances and are resources available, pre-filing IIP and post-filing IIP shall be administered in compliance with K.S.A. 38-2346, and will include the following requirements:
 - i. At least one parent or guardian shall be required to participate in the IIP.
 - ii. The “date of referral” as set forth in K.S.A. § 38-2346(b)(4), shall be the date when the immediate intervention plan is signed by all parties involved.
 - iii. Before signing the immediate intervention plan, the minor and parent(s) shall comply with any preliminary requirements set by a Court Services Officer, which includes, but is not limited to releases of information.
 - iv. Participation in pre-filing IIP or post-filing IIP is voluntary. If a minor or parent fails to comply with the preliminary requirements imposed by the Court Services Officer within 30 days of receiving notice of eligibility, the Court Services Officer may consider such failure as a declination by the juvenile to participate in IIP, which may result in the filing of a complaint or resuming prosecution in district court. The minor or parent shall receive an additional 30 days if the Court Services Officer is notified that either participant is seeking legal advice from counsel before proceeding with the IIP. Additional extensions may be granted if the Court Services Officer finds good cause; seeking legal advice or legal representation may constitute good cause within reason.

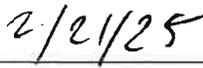
1. Notice of eligibility for pre-filing IIP shall constitute the date when a letter was sent by mail to the minor's last known address listed in the reports submitted by the law enforcement agency, which notified the minor about pre-filing IIP eligibility.
2. Notice of eligibility for a post-filing IIP shall constitute the date when the minor was notified in open court about post-filing IIP eligibility.

The Leavenworth County Attorney's Office retains the right to modify or terminate any of the procedures set forth herein, if deemed appropriate.

Approved by:



Todd Thompson
Leavenworth County Attorney



Date



Jamie VanHouten
Director of Juvenile Intake & Assessment Services
Leavenworth County



Date

Choose an item. **FY26 AGENCY CASE PLAN**

Agency Name:	Leavenworth County Community Corrections - 1st JD	
Principle #1:	Target Interventions.	
GOAL #1		
In FY26, agency will work to engrain the process of making program referrals to cognitive education interventions during the initial case planning process to assist youth in completing program hours and ensure dosage requirements are met to increase long term behavior change and supervision outcomes.	BARRIERS Short supervision terms, transportation issues, lack of pro-social family support in household	SUPPORT ENTITIES ISOs, Supervisors, Director, YJRC, TGC, Community Partners
ACTION STEPS		
	PERSON RESPONSIBLE	TARGET DATE
1. During PPPS week director will provide staff with our FY25 JISP and YJRC data to share impacts related to program success to support the importance of programs and early referrals on supervision outcomes in case plans.	Director	7/25/25
2. Within 7 days of orientation, ISO will be referred to appropriate programming based on YLS, with clients input, and document referrals in Athena.	ISOs	Ongoing
3. Staff will also discuss YJRC resources with guardians, such as parent project, SFP, etc. after initial case plan meeting occurs to offer them support as well, documenting discussions in Athena.	ISOs	Ongoing
4. Each month the program providers will share the previous months outcomes and the upcoming month's schedule of programs for which groups are starting, sharing rosters with staff so they can reinforce program engagement and participation with their respective clients.	Program Providers	Monthly
5. Prior to the start of a new program, program provider will prepare and mail letters to referred clients to notify them of upcoming groups as well as their start times, dates, location, and expectations	Program Providers	Ongoing
6. As youth begin participating in programs, ISOs will track program participation on internal spreadsheet and in athena to monitor compliance with program hours.	ISOs	Ongoing
7. Each week program provider will complete contact notes in Athena in regards to each clients attendance, participation, or any concerns so progress is regularly updated and readily available to hold clients accountable and celebrate success in supervision contacts.	Program Providers	Weekly
8. When each program commences (whether successfully completed or discharged from program) the program provider will place copies of certificates, discharge summaries, and any relevant homework assignments or documentation in the clients hard file for the ISOs reference as needed.	Program Providers	Ongoing
9. This director will sit in on one session of each (7) program offered at least once per year to conduct observation audits to ensure fidelity of curriculum and quality assurance of service delivery.	Director	Quarterly
10. Quarterly, the supervision team will meet with the program provider to discuss data, program progress, share updates, offer feedback, and review observation audit findings, to monitor goal progress and measure effectiveness of cognitive program services.	Director, supervision staff, YJRC program providers	Quarterly
1ST QUARTER PROGRESS		
	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS		
	CHALLENGES	MODIFICATIONS

KDOC FEEDBACK		
3 rd QUARTER PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		

Principle #2:	Increase positive reinforcement.		
GOAL #2		BARRIERS	
During FY26, utilize compliance incentive raffle program to increase supervision outcomes and long term behavioral change.		Staff remembering to use raffle tickets, buy-in from staff, sustainability of incentive funds	
ACTION STEPS		SUPPORT ENTITIES	
		PERSON RESPONSIBLE	
		TARGET DATE	
1.	During the initial orientation process have clients fill out our intake incentive idea form for officers to gain a better understanding of what types of reward prizes will assist in motivating clients throughout supervision and to get to know them more from a human-centered approach to assist in rapport building.	ISOs/Clients	7/31/25
2.	Each week (or at each office visit) if a client has been compliant on supervision (with conditions and attending groups, making progress on caseplan goals, etc.) since their last report date, staff will provide their client with a raffle ticket to enter into a raffle of their choice (3 options) or points towards another motivating incentive, as well as verbal praise.	ISOs/Clients	Ongoing
3.	At each office visit in which a client is compliant, the ISO will provide the client with positive reinforcement to provide short term rewards and intentionally remind the client that the more compliant they are in the long term the greater than chance of success.	ISOs	Ongoing
4.	After each office visit, ISOs will document raffle tickets and any raffle incentives received in ATHENA and place copies in the clients hard and ticket totals will be calculated/documentated each month.	ISOs/Director	Ongoing
5.	Quarterly, during file audits client records will be checked to verify compliance with use and documentation of incentives to reinforce behavior change.	Director	Quarterly
6.			
7.			
8.			
9.			
10.			
1ST QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2ND QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS		CHALLENGES	MODIFICATIONS

KDOC FEEDBACK		

Principle #3:	Enhance intrinsic motivation.		
GOAL #3		BARRIERS	
In FY26 improve staff use of MI and the 4 to 1 ratio during all interactions with youth through monthly training.		burnout, complacency, reactivity, focusing on violations, growing caseloads reducing patience of officers	
ACTION STEPS		SUPPORT ENTITIES	
		ISOs, Director	
		PERSON RESPONSIBLE	
		TARGET DATE	
1.	In July during PPPS "reset" week the director will go over FY25 quarterly audit findings to demonstrate the need for improvement in our use of 4 to 1 ratio, express concerns of overhearing communication roadblocks/frustration during interactions with you, and do a refresher training on 4 to 1 ratio for the first quarter.	Director	7/31/25
2.	Each quarter, during the first staff meeting of the month staff will participate in refresher training activities to improve use of MI, OARS, etc. to sharpen skill set through role playing and teach backs.	ISOs/Director	Quarterly
3.	Each quarter during quarterly file audits, client records will be checked to verify staff compliance with documentation of 4 to 1 ratio to monitor recognition of strengths/progress than defecits with clients.	Director	Quarterly
4.	Director will have quarterly meetings with supervision staff to discuss file audit findings providing feedback and coaching as needed if expectations are not being met.	Director	Quarterly
5.	At the end of FY26, we will capture measurement data by comparing our scores to CSIs previous scores to see if we have increased since our baseline score.	Director	Quarterly
6.			
7.			
8.			
9.			
10.			
1ST QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2ND QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS		CHALLENGES	MODIFICATIONS

KDOC FEEDBACK		

FY 2027 Juvenile Services Comprehensive Plan Signatory Approval Forms

Agency Name: Leavenworth County Community Corrections

Agency Director: Jamie VanHouten

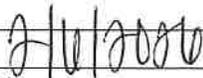
My signature below certifies that I did assist in the development, completion, and review of the agency's Comprehensive Plan grant application (Plan). I further certify that:

1. The Plan, including all forms and attachments, complies with the directions provided by the Kansas Department of Corrections (KDOC).
2. The Plan, including all forms and attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Juvenile Services Operating Standards and the KDOC Financial Rules, Guidelines and Reporting Instructions manual.
3. The Agency is willing to actively plan for implementing a consistent set of statewide policies to help guide the supervision and revocation process of probationers on juvenile community corrections supervision.
4. The Agency will provide timely, complete, and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Juvenile Services Operating Standards, the KDOC Financial Rules, Guidelines and Reporting Instructions manual or special requests from the KDOC.

Furthermore, my signature below certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2026 through June 30, 2027 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. Expend grant funds for the development, implementation, operation, and improvement of juvenile community correctional services pursuant to K.S.A. 75-7022, *et seq.*, and amendments thereto, KSA 38-2302, *et seq.*, and amendments thereto, KSA 38-1008 *et seq.*, and amendments thereto, as submitted in the Plan and approved by the Secretary of Corrections.
2. Assume the authority and responsibility of funds received through the KDOC and ensure compliance with all applicable Federal and State laws, Regulations, KDOC Juvenile Services Operating Standards, policies and procedures, and the KDOC Financial Rules, Guidelines and Reporting Instructions manual. **Any and all costs associated with non-compliance under this section shall be the responsibility of the Grantee (i.e., Host/Administrative County).**
3. Obtain advance approval in writing by the Deputy Secretary of KDOC Juvenile and Adult Community Based Services for all out of state travel and training. All requests for approval of out-of-state travel and training will be submitted at least two weeks prior to scheduling or obligation of grant funds. **Any and all costs associated with non-compliance under this section shall be the responsibility of the Grantee (i.e., Host/Administrative County).**
4. Acknowledge this grant may be terminated by either party upon a minimum of ninety (90) days written notice to the other party. Upon termination, the unexpended balance of funding distributed to Grantee shall be returned to KDOC within thirty (30) days.
5. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.
6. Follow all applicable state and federal laws related to confidentiality of information in regard to juvenile offenders. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
7. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC, its employees and/or its contractual agents.
8. Not consider employees or agents of the Grantee as agents or employees of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, workers compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees engaged in work authorized by this Grant.

9. Not hold KDOC and the State of Kansas, and their employees, officials, or agents, liable for any damages or costs arising from the cancellation, voiding, denial or withholding of funds to Grantee.
10. Submit problems or issues regarding the terms of this grant in writing to the Deputy Secretary of Juvenile and Adult Community Based Services for final review and resolution.
11. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.
12. Provide each child under its responsibility for placement and care with the protections found in Section 471 of Title IV-E of the Social Security Act and Kansas' Title IV-E Plan and perform candidate for foster care determinations in accordance with Section 471(a)(15) of the Social Security Act. In connection with the performance of services under this Agreement, GRANTEE also agrees to comply with the provisions of the Civil Rights Act of 1964, as amended (78 Stat. 252), Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended, the Regulations of the U. S. Department of Health and Human Services issued pursuant to these Acts, the provisions of Executive Order 11246, Equal Employment Opportunity, dated September 24, 1965, the provisions of the Americans with Disabilities Act of 1990, Public Law 101-336 and the Health Insurance Portability & Accountability Act of 1996; in that compliance shall include, but is not limited to, disclosing only that information that is authorized by law, authorized by the juvenile offender or his parent or legal guardian, setting a time limit on the authorization and disclosure, taking safeguards to prevent use or disclosure of the records, keeping an accounting of all requests for records and documenting its efforts to either protect or release relevant records; there shall be no discrimination against any employee who is employed in the performance of this Agreement, or against any applicant for such employment, because of age, color, national origin, ancestry, race, religion, creed, disability, sex or marital status. This provision shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. Grantee agrees that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity of the Grantee. grantee further agrees to insert similar provisions in all sub-contracts for services allowed and authorized under this Agreement under any program or activity.

	
Agency Director Signature	Date

<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Advisory/Governing Board Chairperson Signature	Date

Address:

Phone:

Email:

<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Board of County Commissioners Chairperson (Host County Only) Signature	Date

Address:

Phone:

Email:

County:

FY27 Juvenile Comp Plan Grant Budget

Supplies	\$ 1,883.77
Office Supplies	\$ 1,883.77
Agency Operations	\$ 8,780.76
Building Security	\$ 2,750.00
Building Insurance	\$ 1,700.00
Vehicle Insurance	\$ 1,000.00
Vehicle Maintenance	\$ 1,700.00
Copier Maintenance	\$ 1,080.76
Culligan Water Filtration	\$ 550.00
Client Services	\$ 8,000.00
Client Incentives- Court Services	\$ 500.00
Client Incentives- Comm Corr	\$ 3,000.00
Electronic Monitoring	\$ 1,500.00
Meals	\$ 1,000.00
Clothing	\$ 1,000.00
Subsistence	\$ 1,000.00
Communications	\$ 3,067.52
Cell Phones	\$ 3,067.52
Salary & Benefits	\$ 488,611.54
Admin Salary	\$ 64,753.52
Admin Benefits	\$ 30,994.52
Non-Admin Salary	\$ 268,907.60
Non-Admin Benefits	\$ 123,955.89
Delinquency Prevention	\$ 12,500.00
Lansing Afterschool Program	\$ 12,500.00
Training/Travel	\$ 8,000.00
Registration	\$ 4,000.00
Lodging	\$ 2,500.00
Fuel	\$ 500.00
Meals	\$ 1,000.00
Total	\$ 530,843.59
Allocation	\$ 530,843.59

VanHouten, Jamie

From: Swigart, Monica
Sent: Thursday, February 5, 2026 5:03 PM
To: VanHouten, Jamie
Cc: Gillaspie, Jenna; Stein, Ashley; Swigart, Monica
Subject: Final Payouts
Attachments: Employee Handbook Personnel only Ammended 7-22-22.pdf; Sick leave policy update Jan 2025.pdf

HR Team – chime in if you see anything out of place ☺

Jamie – Please see the attached Employee Handbook for the full policies, however I have compiled the below snippets that pertain to final payouts at time of separation.

When a Leavenworth County Employee separates employment, they are potentially eligible to be paid out the below:

1. Vacation Leave (pg 11)
 - a. Accumulated vacation leave balance will be paid to an employee leaving county employment based on the balance at the effective date of separation. Leave will be paid out on the final check.
2. Sick Leave (pg 12-13) This policy was amended in 2025, see attachment as handbook has not been updated yet.
 - a. Any employee who leaves employment with the County in good standing, for other than retirement, with at least 100 hours of accrued sick leave will be allowed to sell back any unused balance of sick leave based on a reimbursement rate chart.

100 – 400 Accrued Hours	401 - 1250 Accrued Hours
20% Reimbursement Rate	25 Reimbursement Rate
 - b. Employees retiring from the County would be eligible for the above Sick Leave options but would also be offered the ability to convert sick leave to retiree benefits if they have in excess of 400 hours. On a one for one basis retirees may convert their unused sick leave, up to 1250 hours, to a cash value based on current pay to offset the cost of County provided retiree health benefits.
3. Final Payout (pg 24)
 - a. An employee who separates from service shall receive pay for all hours of accrued vacation/annual leave and accrued holidays. All final payroll distributions will be issued in the manner elected in the current payroll platform.

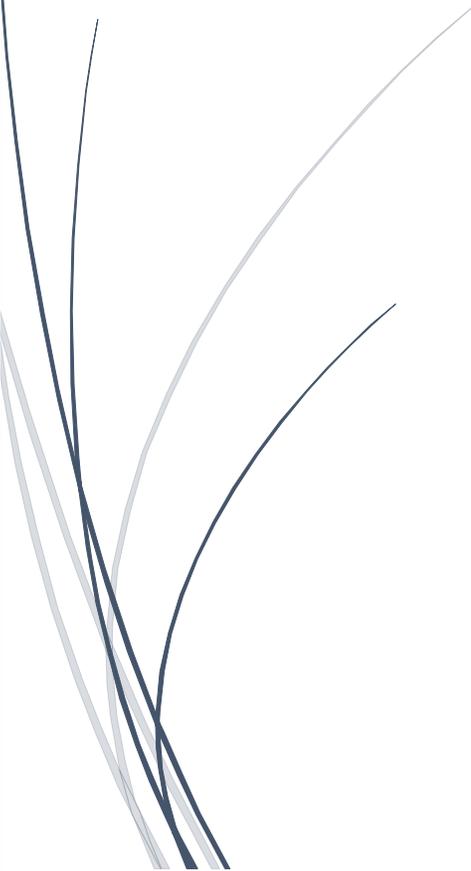
Monica Swigart, SPHR
HR Administrator
Leavenworth County Human Resources
300 Walnut Ste 104
Leavenworth, KS 66048
913-297-5927
mwigart@leavenworthcounty.gov



3/4/2026

FY26 Q2 Report

Leavenworth County, Community Corrections



Jamie VanHouten, MS, CPM | Director

Q2 Operations Overview:

- Active Adult Probation Clients | 123
- Inactive/Warrant Adults | 101
- Youth Probation Clients | 36
- 36 JIAS Youth Served in Q2 | 87 YTD
 - 17 CINC youth
 - 19 youth offenders (1 crossover placed in PPC)
- YJRC Prevention Service Referrals |43 YTD
 - Day Reporting, Truancy, Anger Management, Vaping/Drugs/Alcohol, Parenting Programs, Community Service Work hours
- 26 adult cases closed in Q2 | 52 YTD
 - 9 successful closures
 - 2 revoked and sent to KDOC (0 new felony, 2 conditions)
 - 7 returned to originating counties (1 moved, 3 violators, 3 Successfully discharged)
 - 3 unsuccessfully closed by court (2 closed for fines, 3 maxed time)
 - 3 death (2 natural causes, 1 unknown cause)
- 11 youth cases closed in Q2 | 20 YTD
 - 9 successful
 - 2 unsuccessful
- Current Staff | 12
 - Open Positions | 1
 - YTD New Hires | 1
 - YTD turnover | 2

Q2 Administration:

- Begin Application for FY27 Adult Comprehensive Plan Grant - \$445,822.76
- Begin Application for FY27 Juvenile Comprehensive Plan Grant - \$530,843.59
- Final Report for Sunflower KFAF Grant -\$300,000
- Collaboration with LVSO, The Guidance Center (TGC), Applied Research Evaluation and Technology Group (ARET Group) and University of Kansas (KU), to execute deliverables associated with our 3-year FY25-27 BJA Grant for Justice and Mental Health Collaboration (\$550,000).
- Collaboration with TGC for FY25-26 KDOC Rolling Hills grant for youth in Crisis (\$500,000) set to close out in October of 2026.
- Ensuring deliverables are met on projects associated with our four KDOC grants, Sunflower grant, BJA grants, MFAF funds, and overseeing management of our county budget (8 accounts total).
- Completed all KDOC quarterly reports.
- Collaboration with community stakeholders to advance priorities of the Leavenworth County Mental Health Task Force.
- Marketing for dual AISO/JIO vacant FTE position